



**OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.**

1421 Johnston-Willis Drive  
Richmond, VA 23235-4730  
804-560-3300 • FAX: 804-560-0909  
www.odemsa.vaems.org

**Old Dominion EMS Alliance**  
**Board of Directors**

March 15, 2017

7 p.m.

Community Memorial Hospital, PD-13

**Board Members Present:** Rodney Newton, Allen Yee, M.D. - via phone, Heidi Hooker, Bryan McRay, Robert Trimmer-via phone, Al Thompson-via phone, Chip Decker, David Norman-via phone, Karen Giles, Pier Ferguson, Ellen Buchanan-via phone, Sean Moore

**Board Members Absent:** Helen Compton, Willoughby Hundley, M.D., Kathi Manis, Jessica Goodman,

**ODEMSA Staff:** Holly Sturdevant

**Other:** Catina Downey-via phone, Tim Perkins

**Minutes Scribed by:** Heidi Hooker **Reviewed by:**

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Meeting Called to Order</b>	The quarterly meeting was called to order at 7:15pm by Board President Bryan McRay following dinner. Bryan thanked members for participating. A quorum was determined. The Agenda was approved. The September meeting Minutes were approved. Introductions were made. (00:00-10:08)	<b>Motion by:</b> Pier Ferguson to approve Agenda. <b>Seconded by:</b> Rodney Newton <b>Vote:</b> Unanimously approved  <b>Motion by:</b> Rodney Newton to approve the Minutes. <b>Seconded by:</b> Al Thompson



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		<b>Vote:</b> Unanimously approved
<b>President Reports:</b> <b>A. PD-13</b>  <b>B. PD-14</b>  <b>C. PD-15</b>  <b>D. PD-19</b>  <b>E. Board President</b>	<p>Rodney Newton stated they had a successful Super CE Weekend with over 40 people in attendance. He said VCU was a big supporter of the class. He said they're already planning for next year. (10:08-10:29)</p> <p>David Norman reported they had elections. David remains the President. VP changed to Thomas Houts. Karen Giles remains the Secretary/Treasurer. (10:30-11:26)</p> <p>Robert Trimmer elections were held and officers remain the same. (11:27-12:07)</p> <p>Pier Ferguson the Crater council has moved meetings from bi-monthly to quarterly. (11:26-12:35)</p> <p>Bryan McRay said things were quiet over the holidays. (12:36-13:36)</p>	
<b>Advisory Board Report:</b>	<p>Chip reported the Advisory Board met on February 3<sup>rd</sup>. Gary Critzer will replace Bruce Edwards as the EMS Representative on the Board of Health. Dr. Yee gave an opioid presentation to the Board. He said there was discussion as to whether EMS should be using more non-opioid pain reducers. He said Gary Brown mentioned a Virginia Supreme Court ruling that will reduce the fines for different driver's license suspensions. This will affect the Virginia Trauma Fund which receives funding from fines. He said the Rescue Squad Assistance Fund, and the changes to that program, were the hot topic. He said the changes will take place in the upcoming grant cycle. Chip described the intent of the changes is to reallocate funding to localities that have some kind of physical stress and/or health professional shortages. He said they plan to come up with an additional RSAF score that can be factored in to the grading of the grants. He said the score will focus on health professional shortages, a physical stress index and whether or not a locality has a four-4-life fund carry over balance. He said they've learned there are localities that have millions of dollars in the bank, from</p>	



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	<p>four-4-life funds that they have not drawn down, yet the agencies in these localities are still applying for RSAF grants. One of the things that they may consider is if the locality has not drawn down the four-4-life funds, it may be more difficult to receive RSAF funds. He said he believes you can go to the OEMS website to find out what your score is. He said this system will favor rural and poorer counties. (13:37-19:25)</p>	
<p><b>Executive Director Report:</b></p>	<p>Heidi reminded members of the awards nomination deadline. She encouraged members to nominate at least one person or agency for each category. She said this would give ODEMSA four nominations per category, at the least. She said the deadline is April 5<sup>th</sup>. She asked members to reserve May 20<sup>th</sup> for the award ceremony. She said it will be held at the Metro-Richmond Zoo again. Heidi reported their last National Registry Exam was the first in the nation to test students under the new guidelines. She said there were several people there just to observe the process. The new criteria requires a “Bystander” that Heidi said might only say a few words. A stretcher to place the patients on, oxygen or air in a tank because you have to actually place the non-rebreather on the patient. Props for the fake scene such as half full orange juice bottles, newspapers and mail. Heidi said we may have to entertain another price increase. Heidi said we’re in the middle of two EMT classes. She said they’re doing one at Bensley and Halifax, both at their request. Heidi said she met with Tracy Giddens about CTS and has begun the transfer of CTS to ODEMSA staff vs. independent contractors. Heidi said JoAnn is doing well so far and likes it. She said the ODEMSA staff placed a booth at the EMS Expo. Heidi said the ODEMSA website is outdated. She said we have to upgrade. She said with the upgrade the look of the website will change. There will be a fee for the upgrade, but Heidi doesn’t know how much yet. Heidi said we’re also in the middle of our EMS Boot Camp. She said we had to do the first one during the day, because of the gym, and participation is low. The next class will be an evening course. Heidi reminded members the gym is donating free gym space and personal trainers. She said the gym is offering all EMS providers a discounted monthly</p>	



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	<p>rate of \$9.11. Heidi reported Megan has been working with Clearly Inventory to add new features to the drug box inventory site. Catina will be attending grant classes soon. She plans to use what she learns to assist ODEMSA. Heidi said we have a new contract with OEMS. She said it appears the Dept. of Health wants the Councils to work closer with it by adding Dept. of Health members to committees as an example. Heidi said they are also requiring a link on staff signatures asking constituents to fill out a performance survey. Heidi said staff have already added the link to their signatures and then she asked Board members to click on the link to complete the survey. Tim Perkins added the contract is a modification to the last contract. Tim said that he, Cam Crittenden and Adam Harrell have done a lot of editing and “bushwhacking” to the contract. He said a lot of the trauma and PI language has been taken out. He said OEMS was not able to give the councils additional money. Heidi said the EMS Training Funds was discussed at the Council Directors last meeting. She said the Councils still don’t know what the state plans to do regarding the funds. She believes they still want the Councils to administer the funds, but no information has been shared to the Councils from OEMS. Heidi said she has expressed two things to OEMS 1) The Council may be able to provide input that might be helpful when developing the plan 2) Give the Councils enough time to not only develop a plan but to allow for education to the EMS community. Rodney Newton asked Tim if there would be additional town hall meetings regarding the I-99 certification. David Norman said one is being scheduled for Prince Edward. (19:26-41:54)</p>	
<p><b>Financial Discussion:</b></p> <p><b>A. Quarterly Financial Statement – Action Item</b></p>	<p>A motion was made and seconded to approve the Quarterly Financial Statement prepared by Catina Downey. Chip said he noticed the quarterly check arrived early. Heidi explained it was early because she did her quarterly report early. Heidi said the check from Chesterfield arrived the day before the meeting. Heidi discussed her thoughts regarding invoicing agencies for services. Bryan</p>	<p><b>Motion by:</b> David Norman to approve the Quarterly Financial Statement  <b>Seconded by:</b> Rodney Newton  <b>Vote:</b> Unanimously approved</p>



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	<p>asked about the CTS income. Heidi said the tests do pay for themselves. She expects it will only get better. She said Tracy was overstaffing the tests. Also, Heidi said she's reduced the number of tests, which will mean more students in less tests. This should also save money. (41:55-1:00:46)</p>	
<p><b>Current Business:</b>  <b>A. Law Enforcement Officer-Bylaw Change</b>   <b>B. Common Bylaws for Committees</b></p>	<p>Bryan introduced verbiage at the last meeting regarding the Law Enforcement position. The exact wording was located in the December 2016 meeting Minutes, which members had at the meeting. Sean said he read it and he agreed with the thought process. Karen suggested the word "shall" be replaced with "may". Bryan accepted the friendly amendment and changed his motion to "The ODEMSA Board of Directors may appoint a representative from the local law enforcement community for a two (2) year term. Each sub-council may submit a candidate to the Nominating Committee before the ODEMSA Board of Directors meeting held in December during an election year". (1:00:47-1:29:06)</p> <p>Bryan reminded the Board we had discussion last year around putting common structure and bylaws into every ODEMSA committee. While each committee has a working bylaw, the bylaws vary greatly. The committee structure that was put in place over a year ago has seemed to work well. There have been no complaints. Staff have written bylaws per committee that share common rules. Bryan asked members to review the document for vote at the next meeting. (1:29:07-1:31:01)</p>	<p><b>Motion by:</b> Chip Decker to accept Bryan's amendment to the bylaws stating "The ODEMSA Board of Directors may appoint a representative from the local law enforcement community for a two (2) year term. Each sub-council may submit a candidate to the Nominating Committee before the ODEMSA Board of Directors meeting held in December during an election year".  <b>Seconded by:</b> Rodney Newton  <b>Vote:</b> Unanimously approved</p>
<p><b>New Business:</b>  <b>A. Stroke Triage Plan – Action Item</b>  <b>B. EMS Plan – Action Item</b>  <b>C. MCI Plan – Action Item</b></p>	<p>A motion was made to accept action items A, B and C under new business for approval. The motion was seconded and passed with unanimous vote. (1:31:02-1:32:29)</p>	<p><b>Motion by:</b> Allen Yee to approve the Stroke Triage Plan, EMS Plan and the MCI Plan as presented.  <b>Seconded by:</b> Pier Ferguson  <b>Vote:</b> Unanimously approved</p>



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<p><b>Business from Floor</b></p> <p><b>Tim Perkins: EMS Bike Ride and 2017 Symposium Information</b></p> <p><b>Bryan McRay: EMS Expo</b></p>	<p>Tim Perkins said he does the EMS bike ride annually. He said this year the Board of Directors decided to schedule the ride the week before EMS Week. The ride will go from Boston to DC, ending on the 19<sup>th</sup>. He said the National EMS Memorial Service is on the 20<sup>th</sup>. Tim said, on the 21<sup>st</sup> of May, he's leading a group from Crystal City to the Public Safety Memorial in Richmond. Tim also said OEMS has selected all their speakers for the 2017 Symposium. He said the schedule is packed with several good presentations. Tim said he believes registration will begin in August. He said there's been a format change in that every course will now be one hour unless it's a pre-conference, or alphabet course. (1:33:29-1:38:12)</p> <p>Bryan said the EMS Expo is a fantastic event. He congratulated the organizers of the Expo, and said it's makes the region proud. Al Thompson added the event approached 700 registrants. 166 people were run through the cadaver lab. Heidi added the event is free to EMS providers. (1:38:13-)</p>	
<p><b>Next Meeting</b></p>	<p>June 21, 2017 (Location – PD-14)</p>	
<p><b>Adjourn</b></p>	<p>The meeting was adjourned at 8:47pm.</p>	