



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

1421 Johnston-Willis Drive
Richmond, VA 23235-4730
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www.odemsa.vaems.org

Old Dominion EMS Alliance
Board of Directors

June 20, 2018

7 p.m.

Southside Community, Farmville (PD-14)

Board Members Present: Rodney Newton, Heidi Hooker, Bryan McRay- via phone, Al Thompson, Chip Decker- via phone, David Norman, Karen Giles, Pier Ferguson- via phone, Allen Yee, M.D., Sean Moore- via phone, Kathi Manis, Robert Trimmer, Ellen Buchanan- via phone

Board Members Absent: Willoughby Hundley, M.D., Jessica Goodman, Ray Mason

ODEMSA Staff:

Other: Catina Downey, CPA- via phone, Greg Neiman, Walt Bailey

Minutes Scribed by: Heidi Hooker **Reviewed by:**

| Topic/Subject | Discussion | Recommendations, Action/Follow-up; Responsible Person |
|--------------------------------|--|--|
| Meeting Called to Order | The quarterly meeting was called to order at 7:06pm by Board President Bryan McRay following dinner provided by Southside Community. A quorum was determined. Introductions were made. The Agenda was approved. The March Minutes were approved. Treasurer David Norman welcomed guests. (00:00-02:55) | <p>Motion by: Allen Yee to approve Agenda. Seconded by: Rodney Newton Vote: Unanimously approved</p> <p>Motion by: Rodney Newton to approve the March Meeting Minutes. Seconded by: Robert Trimmer</p> |



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| | | <p>Vote: Unanimously approved</p> |
| <p>President Reports: A. PD-13 B. PD-14 C. PD-15 D. PD-19 E. Board President</p> | <p>Rodney Newton stated they have a TECC course planned in Halifax. The Southside Sub-Council is subsidizing the cost. He said the class is full but they intend on doing two more before the end of the year. (02:56-03:34)</p> <p>David Norman reported Cartersville Volunteer Rescue Squad did not get re-licensed as an EMS agency. Norman said it was because of lack of membership. That area will now fall under Cumberland County Fire and EMS. The Chief of Cumberland County Fire and EMS has resigned. Kathi Manis reported they have several new neurologists, pediatricians and surgeons on staff. (03:35-05:29)</p> <p>Robert Trimmer said, due to the passing of Ionel Kahn, they will elect a new treasurer at their next meeting. Also with Rob Lawrence leaving, they will elect a trustee position. He expressed sympathies to the family of Ionel Kahn and to the members of the Tuckahoe Volunteer Rescue Squad. He conveyed the sadness and loss expressed by the Metro-Richmond Council of which Ionel was Treasurer. (05:30-06:04)</p> <p>Pier Ferguson said they are still pursuing an OMD. She said Crater had winners for the ODEMSA awards from their area. (06:05-6:37)</p> <p>Bryan McRay thanked Heidi and staff for the job they did with the Regional Awards Ceremony. He said King's Dominion provided a great venue. He told members that hadn't yet seen it to visit the ODEMSA Facebook page to see the recorded ceremony. He congratulated the winners and everyone that was nominated for an award, and wished them well at Symposium. He said there's been no movement regarding the OEMS matter from past meetings. (09:42-11:00)</p> | |
| <p>Advisory Board Report:</p> | <p>Chip Decker said the Advisory Board met May 4th. He said, regarding the OEMS Scholarship Program, it was reported OEMS still does not have a</p> | |



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| | <p>working document with the Office of Health Equity. So they have decided to sever whatever ties they had, at the end of June. They will be bringing the program “in house”. They will start allowing individuals not affiliated to receive a grant for a class. They hope to start allowing EMS agencies to apply for grants for their members. He said the program is still in infancy and providers look forward to it growing to something useful. He said active shooter was adopted by the NFPA. Greg Neiman added that Chuck Faison, who was overseeing the scholarship program, resigned from OEMS. (06:38-9:41)</p> | |
| <p>Executive Director Report:</p> | <p>Heidi said ODEMSA did have a successful awards ceremony. She said staff are already planning next year’s event. She said ODEMSA staff have been visiting the other Regional Council ceremonies. Heidi said we had invites, and took them up on their offers. She said the goal was to make sure we’re doing all we can during our ceremony. She hoped to gain ideas from the other ceremonies. Heidi said King’s Dominion did work well and she hopes to be able to do it there again next year. She said we sought donations for the first time to make the event happen. She said to do what staff would like to do next year, more donations will be needed. Heidi said the ODEMSA App has been a great success. She said there is an intern working in the office. She’s a communications student. She’ll be with us over the summer to work on some communications projects. Currently she’s working on a brochure and PowerPoint presentation to be used with CEO visits later in the year. Heidi said she has spent a considerable amount of time orientating the intern so she can assist best. (11:00-13:24)</p> | |
| <p>Financial Discussion: A. Quarterly Financial Statement – Action Item</p> | <p>A motion was made to accept the financial statement prepared by Catina Downey. Sean Moore asked if the restricted funds had been replaced. David said the funds will be replaced in full to \$15k, the board decided to replace the funds in installments. Yee asked if we’re seeing income from the VHHA. Heidi said we are. She added they still intend to add another position, after</p> | <p>Motion by: Rodney Newton to approve the Quarterly Financial Report. Seconded by: Allen Yee Vote: Unanimously approved</p> |



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| <p>B. Annual Budget – Action Item</p> | <p>speaking with Andrew Slater, she believes it will be sometime in September. The motion passed with unanimous approval. (13:24-16:21) The board entered executive session to discuss the budget. (16:21-56:32) A motion was made to accept the annual budget prepared by Catina Downey and Heidi Hooker. The motion passed with all in favor except Bryan McRay who abstained stating he was in and out of the conversation (note: he was calling via conference line and had to leave the phone call on a few occasions during the budget conversation). (56:32-56:56)</p> | <p>Motion by: Allen Yee to accept the annual budget Seconded by: Rodney Newton Vote: All in favor with one abstention</p> <p>The December Board meeting will permanently be moved to the 2nd week of the month.</p> |
| <p>Current Business: A. EMS Advisory Board Representative</p> | <p>Heidi reminded members, at the last meeting, they agreed to keep note of individuals interested in occupying the EMS Advisory Board position that Chip Decker must vacate due to term expiration. Heidi also reminded members it's their duty to nominate three persons to that position then forward those names to OEMS/Governor for their choice. Heidi passed out a ballot with names that had been submitted on it, a few names were mentioned from the floor and added. Bryan thanked Chip for his service to ODEMSA as our EMS Advisory Board Representative. (56:56-1:06:07) Heidi and Kathi Manis tallied votes after the meeting, the following were chosen for forward to OEMS as ODEMSA's choice for EMS Advisory Board Representative (1) Pier Ferguson (2) Rodney Newton (3) Allen Yee (1:14:15-1:19:15)</p> | |
| <p>New Business: A. Regional Protocols – Action Item B. Diversion Plan – Action Item</p> | <p>The following documents were made available to members prior to the meeting. A motion was made to approve the Regional Protocols. The motion passed with unanimous vote. (1:06:08-1:06:34) A motion was made to approve the Diversion Plan. The motion passed with unanimous vote. (1:06:35-1:07:53)</p> | <p>Motion by: Allen Yee to approve the Regional Protocols Seconded by: Rodney Newton Vote: Unanimously approved</p> |



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| <p>C. Regional Drug Box and Restocking Policies– Action Item</p> | <p>A motion was made to approve the Regional Drug Box and Restocking Policies. The motion passed with unanimous vote. (1:07:53-1:08:17)</p> | <p>Motion by: Al Thompson to approve the Diversion Plan Seconded by: Karen Giles Vote: Unanimously approved</p> <p>Motion by: Allen Yee to approve the Regional Drug Box and Restocking Policies Seconded by: Al Thompson Vote: Unanimously approved</p> |
| <p>Business from Floor</p> | <p>A motion was made to move permanently move the December meeting to the second Wednesday in December. The motion passed with unanimous vote. The next December meeting meeting will be Wednesday, December 12th. (1:08:17-1:10:11)</p> <p>Ellen Buchannan announced her resignation to the Board effective August 3rd. Ellen is retiring her position at Southside Regional. Members expressed their appreciation for her service through the years. (1:10:11-1:14:15)</p> | <p>Motion by: Al Thompson to permanently move the December meeting to the second week Seconded by: Allen Yee Vote: Unanimously approved</p> |
| <p>Next Meeting</p> | <p>September 19, 2018 (Location – PD-19) (Southside Regional – Ellen will confirm)</p> | |
| <p>Adjourn</p> | <p>The meeting was adjourned at 8:25pm.</p> | |