



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

1463 Johnston-Willis Drive
Richmond, VA 23235-4730
804-560-3300 • FAX: 804-560-0909
www.odemsa.vaems.org

Old Dominion EMS Alliance
Board of Directors

September 16, 2015

7 p.m.

Southside Regional Medical Center, Petersburg (PD-19)

Board Members Present: Rodney Newton, Bill Hogan-via phone, Brad Owens, Allen Yee, M.D., Ellen Buchanan, Pier Ferguson, Heidi Hooker, Bryan McRay, Robert Trimmer, Sean Moore, Al Thompson, David Norman-via phone

Board Members Absent: Kathi Manis, Chip Decker, Helen Compton, Willoughby Hundley, M.D.,

ODEMSA Staff: Rachel Dillon, Damien Coy, Holly Sturdevant, Adam Alford

Other: Catina Downey-via phone, Jane Lavern, Christopher Lindsay, Boyd Wickizer, M.D.

Minutes Scribed by: Heidi Hooker **Reviewed by:**

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	The quarterly meeting was called to order at 7:00 P.M. by Board President Bryan McRay following dinner. A quorum was determined. The Agenda was approved with the addition of Grants under New Business. The June meeting Minutes were approved. Introductions were made. (00:00-02:40)	Motion by: Allen Yee to approve Minutes. Seconded by: Al Thompson Vote: Unanimously approved Motion by: Pier Ferguson to approve the Agenda. Seconded by: Robert Trimmer



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		Vote: Unanimously approved
<p>President Reports:</p> <p>A. PD-13</p> <p>B. PD-14</p> <p>C. PD-15</p> <p>D. PD-19</p> <p>E. Board President</p>	<p>Rodney Newton reported Southside will host a Super CE Weekend again this year in January. They are working with the college to offer two \$500 scholarships to encourage ALS participation. October 3rd will be the groundbreaking ceremony for the new hospital in South Hill. (02:41-3:31)</p> <p>David Norman reported the ODEMSA staff have been in his Planning District conducting 12-lead courses for ALS and BLS providers. He reported ODEMSA will conduct an EMT class in Prince Edward scheduled to begin Sept 29th. He said Southside Community has opened a new clinic, in hopes of easing some ER stress and to better provide for the community. (3:32-5:24)</p> <p>Bobby Trimmer reported the agencies in PD 15 have been focused on the Nascar events and upcoming bike races. (5:25-5:46)</p> <p>Brad Owens said Crater is wrapping up their work on the Mission, Vision and Value statements. They did not have a quorum at their last meeting. They will begin alternating day and night meetings soon. Brad said there is a lot of training currently available in his Planning District, making it easier for the providers. He said VCU and the Crater Criminal Justice Academy may partner to provide an EMT-I course later in the Fall. (5:47-7:35)</p> <p>Bryan McRay said it's been an interesting quarter. He said he attended most ODEMSA committee meetings during the quarter, as well as the EMS Advisory Board meeting. (7:36-8:26)</p>	
<p>Advisory Board Report:</p>	<p>Bryan stated that Chip Decker sent his apologies for not attending, he is at the EMS World Expo accepting an award for Richmond Ambulance Authority. Bryan reported that OEMS recently underwent a state trauma assessment in consultation with the American College of Surgeons (ACS). Chip attended all the meetings associated with that project. (8:27-9:44)</p>	



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**Executive Director
Report:**

Heidi reported:

Holly

- Preparing and submitting the ODEMSA grants to OEMS.
- Working on the Regional Council Designation Application.

Adam

- He and Rachel worked on the Protocols Training Packets and the Voice-Over PowerPoint.
- Organizing an EMT class for Prince Edward County.
- Added a monthly CEU class to PD-13.
- Moved the Crater North monthly CEU from SVEC to the Crater Criminal Justice Center.
- Coordinating 12-lead EKG classes in PD-14, to help providers become more comfortable at obtaining and documenting 12-lead history.

Rachel

- Worked on the Protocols with Holly and the OMD Committee
- Worked with Adam to produce a Protocol Training Packet and the voice-over PowerPoint training.
- Went to several hospital pharmacies to conduct training with the drug box inventory tracker, Clearly Inventory.

Damien

- Attended a week of Emergency Response Training in Anniston, AL at the Center for Domestic Preparedness.
- Organized and attended a week long CISM training event in partnership with St. Mary's
- Entering the final semester of instructing for the VCU B-I course, taught at ODEMSA. (9:45-12:27)

Bryan McRay spoke about the UCI race, he encouraged the Board to make sure agencies are visiting the Richmond 2015 website to learn of continuous route



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	<p>changes. This website will have the most up-to-date information, and providers should be checking it to make sure they remain informed. (12:28-15:08)</p>	
<p>Financial Discussion: A. Financial Statement B. OEMS Proposed Budget- Action Item</p>	<p>A motion was made and seconded to approve the quarterly financial report submitted by Catina Downey. The motion was approved with unanimous vote. (15:09-16:56)</p> <p>A motion was made by Rodney Newton to enter into Closed Executive Session for the purpose of discussing the budget and finances. Seconded by Brad Owens. (16:57-48:01) After exiting the closed session a motion was made and seconded to accept the OEMS Proposed Budget Request as presented by Heidi. The motion passed unanimously. (0:00-02:47)</p>	<p>Motion by: Robert Trimmer to approve the Quarterly Financial Statement. Seconded by: Allen Yee Vote: Unanimously approved</p> <p>Motion by: Rodney Newton to enter into Executive Session to discuss further finances Seconded by: Brad Owens Vote: Unanimously approved</p> <p>Motion by: Dr. Yee to approve the OEMS Proposed Budget Request Seconded by: Brad Owens Vote: Unanimously approved</p>



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<p>D. Grant Submission</p>	<p>Questions are raised as to which entity will cover the OMD. Would it be the agency or city/county that the OMD is hired to oversee or would it be ODEMSA if they are providing a policy. Then, that puts ODEMSA in the middle of whatever legal issues are surrounding the case. Heidi will investigate further. (1:42:28-1:45:42)</p> <p>Heidi reported that at the last meeting the Board agreed to several grant requests. She said that it's not uncommon for requests for Regional Grants to come from others within the region, sometimes within days of grant submission. A request was made this cycle by Richmond Ambulance to fund a pilot program. Heidi said she entertained the grant because she was told it was recommended Richmond approach ODEMSA by staff at OEMS and she was told Dr. Ornato would be presenting information regarding this grant to the State OMD Committee. Heidi did add the grant, in knowing that she could pull the grant if the Board desires, knowing that it cannot be added after the grant deadline. The Board decided to leave the grant, but to pull it if it fails at the State Medical Direction Committee. (1:45:43-2:07:57)</p>	
<p>New Business:</p> <ul style="list-style-type: none"> A. Regional Trauma PI Plan – Action Item B. Regional Medical PI Plan – Action Item C. Regional Trauma Triage Plan – Action Item D. Job Descriptions – Action Item E. CISM Policies and Procedures – Action Item 	<p>The Board made a motion to approve items A-F under New Business as a block item for approval. The motion was passed and all items under New Business are approved. (2:07:58-2:08:23)</p>	<p>Motion by: Rodney Newton to approve items A-F under New Business as one block item for approval Seconded by: Al Thompson Vote: Unanimously approved</p>



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F. Regional CEU Schedule – Action Item		
Business From Floor	There was no business from the floor. (2:08:23-2:09:25)	
Next Meeting	December 16, 2015 (PD-15 - location – ODEMSA Office)	
Adjourn	The meeting was adjourned at 10:15pm.	