



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

1421 Johnston-Willis Drive
Richmond, VA 23235-4730
804-560-3300 • FAX: 804-560-0909
www.odemsa.vaems.org

Old Dominion EMS Alliance
Board of Directors

September 26, 2018

7 p.m.

Phone Conference

Board Members Present: Rodney Newton, Heidi Hooker, Bryan McRay, Al Thompson, David Norman, Karen Giles, Pier Ferguson, Allen Yee, M.D., Robert Trimmer, Jessica Goodman

Board Members Absent: Willoughby Hundley, M.D., Ray Mason, Sean Moore, Kathi Manis

ODEMSA Staff:

Other: Catina Downey, CPA

Minutes Scribed by: Heidi Hooker **Reviewed by:**

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	The quarterly meeting was called to order at 7:05pm by Board Treasurer David Norman. The quarterly meeting was rescheduled as a phone conference due to recovery efforts of Hurricane Florence. A quorum was determined. Introductions were made. The Agenda was approved. The June Minutes were approved. (00:00-08:21)	<p>Motion by: Karen Giles to approve Agenda. Seconded by: Jessica Goodman Vote: Unanimously approved</p> <p>Motion by: Al Thompson to approve the June Meeting Minutes. Seconded by: Jessica Goodman Vote: Unanimously approved</p>



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<p>President Reports: A. Board President</p> <p>B. PD-13 C. PD-14</p> <p>D. PD-15</p> <p>E. PD-19</p>	<p>Bryan said he attended the August EMS Advisory Board meeting. He congratulated Pier Ferguson, Dr. Yee and Eddie Ferguson for their recent appointments to the State EMS Advisory Board. (08:21-09:07)</p> <p>Rodney Newton – No report (09:08-09:20)</p> <p>David Norman reported multiple EMT classes are being held in PD-14 and are going well. (09:21-09:33)</p> <p>Robert Trimmer reported Metro-Richmond needs to try to get better agency representation at their quarterly meetings. (09:33-10:01)</p> <p>Jessica Goodman said they were mourning the loss of a Sussex County Public Safety Coordinator, Eddie Vick. Pier added that they appointed a new OMD for the Council, Dr. Eric Bachrach. She said there are plenty of education opportunities, including stop the bleed courses. She reported Crater has seen an increase in their meeting attendance. She said they have activities planned in hopes of improving attendance further. Heidi requested, that when promoting education, members remind educators of the Regional EMS Fund opportunities. (10:02-13:10)</p>	
<p>Advisory Board Report:</p>	<p>Heidi reported with the end of Chip Decker's term, Pier Ferguson was appointed by the Governor to represent ODEMSA. Pier had been contacted and received information regarding her orientation to the Board but had not yet attended the meeting in her official role. Her first meeting will be in November during the EMS Symposium. Bryan said the EMS Scholarship Program has been moved back to the Office of EMS. Bryan reminded members OEMS publishes a report of the meeting to their website that includes committee reports for those that are interested. (13:11-15:46)</p>	
<p>Executive Director Report:</p>	<p>Heidi said she's been working on ODEMSA's re-designation that is done every three years. She said Annie Edwards resigned her position as Field</p>	



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	Coordinator-PD 15-19 to pursue her nursing goals. Annie will still be assisting with classes and other projects. Her position was recently advertised with a close date of October 5 th . (15:47-16:23)	
Financial Discussion: A. Quarterly Financial Statement – Action Item	A motion was made to accept the financial statement prepared by Catina Downey. There were no questions and the report was approved. (16:24-17:36)	Motion by: Karen Giles to approve the Quarterly Financial Report. Seconded by: Allen Yee Vote: Unanimously approved
Current Business:	None (17:37-17:37)	
New Business: A. Employee Qualifications – Action Item B. Regional Medical Director Contract – Action Item C. Regional Performance Improvement Plan– Action Item D. Regional Trauma Triage Plan – Action Item E. CISM Policies and Procedures – Action Item	<p>The following documents were made available to members prior to the meeting, and had no significant changes since last approved- New Business letters A-F. A motion was made to approve letters A-F under “New Business”. The motion passed with unanimous vote. (17:37-18:42)</p> <p>Bryan announced that his term on the Metro-Richmond Council has expired, and he will cycle off. He cannot be the EMS Representative and therefore will not be on the Board of Directors after December 31. With that said the nominating committee will have to seek a new president. Bryan said he’s fine with the decisions made to establish term limits and stated it’s healthy for an organization to have “fresh blood” from time-to-time. He also reminded members of the need to replace our vacant secretary position. Three volunteers agreed to be on the nominating committee- Jessica Goodman, Pier Ferguson and Karen Giles. Bryan asked members that have an interest in holding office to contact the nominating committee or Heidi prior to the December meeting. Dr. Yee asked if the sub-councils vote for representatives after the Board elections, which would possible remove a newly elected officer. Heidi said she would have to</p>	<p>Motion by: Karen Giles to approve all documents under “New Business A-F”. Seconded by: Jessica Goodman Vote: Unanimously approved</p> <p>The Board Officer Nominating Committee will be Jessica Goodman, Pier Ferguson and Karen Giles.</p>



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F. Regional CEU Schedule – Action Item G. BOD Officer Nomination Committee – Action Item	check, but believed that risk was removed when the sub-councils each revised their bylaws last. (18:43-28:42)	
Business from Floor	None (28:42-31:55)	
Next Meeting	December 12, 2018 (Location – PD-15) (ODEMSA Office)	
Adjourn	The meeting was adjourned at 7:37pm.	