



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

1421 Johnston-Willis Drive
 Richmond, VA 23235-4730
 804-560-3300 • FAX: 804-560-0909
 www.odemsa.vaems.org

Regional Training Funds Committee

December 7, 2018, 09:00am to 1:00pm
 Chair: Jay Gould NRP, VCU CTCCE
 Vice Chair: Jeff McPhearson NRP, CHS

Members and Guests Present: Thomas Nevetral, Jay Gould, Monty Dixon, Jeff McPhearson, Adam Alford
Conference Line: David Norman
ODEMSA Staff: Megan Middleton, Ryan Scarbrough
Minutes Scribed by: Megan Middleton
Materials provided: Meeting agenda, Reference binder

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	Jay Gould called the meeting to order at 09:09am. Introductions were made, and it was determined there was a quorum. The minutes from the September meeting were reviewed, and unanimously approved.	Motion by: Monty Dixon to approve the September minutes and December agenda Seconded by: Thomas Nevetral Vote: Unanimously approved
Old Business: Submitted Merit Class Proposals Proposals AUX19-0052 ~ AUX19-0064 & AUX19-0078 ~ AUX19-0086	Jay Gould submitted proposals 52 – 64 & 78-86 and all proposals were approved with Jay not participating in the vote.	Motion by: Monty Dixon to approve 52 – 64 & 78-86 Seconded by: Jeff McPhearson



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<p>Proposals AUX19-0065</p>	<p>Daniel Linkins submitted proposal 65 and was approved with Daniel not participating in the vote.</p>	<p>Vote: unanimously approved Motion by: Tom Nevetral to approve proposal 65 Seconded by: Monty Dixon Vote: unanimously approved</p>
<p>Proposals AUX19-0066 & AUX19-0067</p>	<p>Jeff McPhearson submitted proposals 66 & 67 and all proposals were approved with Jeff not participating in the vote.</p>	<p>Motion by: Daniel Linkins to approve proposals 66 & 67 Seconded by: Tom Nevetral Vote: unanimously approved</p>
<p>Proposals AUX19-0068 & AUX19-0077</p>	<p>Tom Nevetral submitted proposals 68 & 77 and all proposals were approved with Tom not participating in the vote.</p>	<p>Motion by: Jeff McPhearson to approve proposals 68 & 77 Seconded by: Monty Dixon Vote: unanimously approved</p>
<p>Submitted CE Proposals Proposal CE19-0013 ~ CE19-0015</p>	<p>John Sayers submitted proposal 13, Daniel Linkins submitted proposal 14, and Deborah Osbourne submitted proposal 15, all proposals were approved with applicants not participating in the vote.</p>	<p>Motion by: David Norman to approve proposals 13 - 15 Seconded by: Tom Nevetral</p>



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		Vote: unanimously approved
New Business:		
Invoice from Q1	The invoice from last year was posted in the reference binder, this has been submitted to the Office of EMS for payment.	
Submission Deadlines	Ryan Scarbrough let the committee know that the submission deadlines are set in stone. The state will not retroactively pay for anything that is outside of the quarter it was taught in. He reminded all to get their invoices submitted within fifteen days of the class being taught. This means that all paperwork is due at the latest by the 10 th day of month after the quarter ended.	
Training Videos	Ryan is working on Regional Training Videos on how to apply for a bid which will be presented next meeting. There was no further business from the floor.	
Next Meeting	March 8, 2019 at 9:00am	
Adjourn	The meeting adjourned at 9:42am.	