



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

1421 Johnston-Willis Drive
Richmond, VA 23235-4730
804-560-3300 • FAX: 804-560-0909
www.odemsa.vaems.org

Critical Incident Stress Management

January 8, 2019; 18:00pm to 20:00pm

Administrator: Lynette Eanes

Members and Guests Present: Kate Challis, Shannon Daniel, Charlie Knowles, Lynette Eanes, Kelley Rumsey, Tarsha Robinson

Conference Line: Barksdale Watkins, Jeff West

ODEMSA Staff: Lynette Eanes

Minutes Scribed by: Tarsha Robinson

Materials provided: Meeting Agenda

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	Lynette Eanes called the meeting to order at 18:13.	
Reports:	None	
Old Business:	Vote to change the name of the team from CISM to Peer Support – Kelley made the motion and Shannon seconded the motion- vote passed unanimously Discussion on building a timeline for process to become accredited (18-24months)	Name change
New Business:	Due to the new Peer Support team all applications, bylaws and processes will need to be rewritten to reflect the new committee and to align with the accreditation requirements	Changes to team



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	<p>All current members were divided into two groups to start working on the changes Bylaws- Jeff, Kelley, Shannon, Max, Daniel, David and Lynette Application- Charlie, Tarsha, Barksdale, Kate, Ken Any member that is not assigned will choose the team they want to work with</p> <p>Next meeting the members will divide into their groups and work on defining the bylaws and representation needed to maintain a committee</p>	<p>Work groups to work on changes</p> <p>Breakout sessions</p>
Business from the Floor	<p>Need to pick a date for an upcoming Train the Trainer class Teaching at the Henrico EMS Expo on Sunday March 3rd two classes Stress First Aid Awareness class in Caroline County on April 28th Shannon is primary instructor Kelley is working with Checkpoint One to setup field trip for the team</p>	<p>Upcoming trainings for the team and to the community</p>
Next Meeting	At ODEMSA office on April 9 th at 18:00.	
Adjourn	The meeting adjourned at 19:45	