



OLD DOMINION EMS ALLIANCE

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CISM Quarterly Team/Committee Meeting

February 6, 2017; 6:30-8:00 p.m.

Administrator: Annie Edwards, NRP, RN

Members and Guests Present: David Norman, Karen Giles, Kelley Rumsey, Daniel Linkins

Conference Line: Martha Dodd-Slippy, Roger Rice

ODEMSA STAFF: Heidi M. Hooker, Annie Edwards

Minutes Scribed by: Annie Edwards

Materials Provided: Previous meeting minutes, meeting agenda

Topic / Subject	Discussion	Recommendations/Actions/Follow-up; Responsible Party
Meeting Called to Order	Annie Edwards called the meeting to order at 6:30 p.m. Introductions were made. Minutes from the August meeting were review and approved.	Motion by: Annie Edwards to approve August minutes. Seconded by: Heidi Hooker Vote: Unanimous approved
Reports:		
Karen Giles	Two CISM activations involving firefighters during the month December.	
Kelley Rumsey	RSAF Grant requested for training funds was denied. CE Event offered by Margaret Rittenhouse (Director of EAP program at VCU).	Kelley will send the team information on CE event at VCU
Annie Edwards	CISM Team activation in Petersburg in January.	
Old Business:	No old business	
New Business: Committee for Police and Procedures	Policy and procedures to be reviewed in order to reach accreditation.	

Goals for 2017	1. Training and continuing for new and seasoned members	Kelley Rumsey to find out about CE event by Margaret Rittenhouse
	2. Promotion of team (Heidi)	Heidi suggests flyers in EMS rooms. Test site packets, paramedic programs, Kelly suggested magnets and will check cost.
	3. Funding	Consider John Randolph foundation and Kelly will check VCU grant in April.
	4. Retention	Annie will check roster to discover who is still interested. Consider an active and inactive roster with minimum activations.
	5. Accreditation	Martha Dodd-Slippy will bring material to next meeting. Current CISM flyer considered to "triggering" by team. Annie will distribute OEMS accreditation packet to team members.
Self Dispatch	Reminded team the correct process for dispatching. Martha reminded members of the safety issues associated with not following proper procedures.	
Adjourn:	The meeting was adjourned at 8:00 p.m.	
Next Meeting:	May 1, 2017 6:30 p.m.	