



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

1421 Johnston-Willis Drive
Richmond, VA 23235-4730
804-560-3300 • FAX: 804-560-0909
www.odemsa.vaems.org

**Professional Development Committee
Workgroup Precepting Program**

June 28, 2019: 10:00am to 12:00pm

Members and Guests Present: Al Thompson, Daniel Linkins, Adam Alford, Charles Feiring, Brad Taylor, Jay Gould

Conference Line: Nick Klimenko, Steve Moring, Ken Williams

ODEMSA Staff: Megan Middleton, Lynette Eanes

Minutes Scribed by: Megan Middleton

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	Megan Middleton called the workgroup to start at 10:13am. Introductions were made.	
Issues/Solutions:	Platforms to host the program were deliberated including TargetSolutions, coursesites, TrainVA, and creating our own platform with the help of Theresa Nemeth. After discussing the different possibilities, it was decided that TrainVA would be the best option for ODEMSA. They will allow us to post the course for free and generate a course completion certificate. Megan Middleton reached out to the other regional councils to discuss what they are doing for a regional train the trainer precepting program. The ones that got back to her stated they did not have a region wide program.	TrainVA was chosen by the workgroup unanimously
Overview of the Program:	Prereq is AIC for one year	



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<p>Components of the Program and Roles Assigned</p>	<p>Overview Purpose of the Program – Adam Alford Title slide Titles of Modules Purpose of program using CoAEMSP language Housekeeping and Intro to the program How to identify where a student is in the Program Disclaimer for field training officers Dealing with problem students – Ken Williams Providing feedback to students Correctional Positive Reinforcement Conflict Resolution Contact information for the programs to be available (ODEMSA website) Do not discuss specific details of the student with ODEMSA staff Contact information for school – Megan Middleton What skills they can do – Steve Moring Explaining the different ways, a preceptor could find out what a student could do Reference a syllabus for specifics Giving and receiving feedback – Steve Moring Changes in feedback at different points in the program Principals of adult learning – Daniel Linkins Evaluations/tools/team leads – Daniel Linkins Platinum Planner Appendix G FISDAP ECPI blurb on their paperwork Exit Summary – Adam Alford</p>	<p>Duties assigned in bold on left</p>
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ODEMSA PowerPoint Template	Megan will email out the ODEMSA standard PowerPoint template with the minutes.	Megan will email template.
First Draft	A first draft, fleshed out, PowerPoint presentation on the assigned component of the program should be emailed to Megan prior to the next meeting.	First draft due to Megan prior to next meeting.
CE Hours Offered	Megan will reach out to TrainVA and the Office of EMS to see what has to be done to offer CE for the program.	Megan will research CE
Designating Hospitals	Designating hospitals to certain level of providers will be tabled until the next meeting where Daniel can bring a report showing what type of providers are going where. No new business from the floor.	Daniel will pull a report to present next meeting
Next Meeting	August 9, 2019 at 1:00pm at the ODEMSA Offices	
Adjourn	The meeting was adjourned at 11:56 AM.	