



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

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www.odemsa.vaems.org

ODEMSA EMT Hybrid Course Information and Registration Packet

The Old Dominion EMS Alliance (ODEMSA) is offering an EMT Hybrid course beginning January 20th, 2021. The EMT Hybrid course is a blend of online learning with in-class skills. For additional information, please read this packet carefully and in its entirety. Follow the directions when filling out the online course application, the link is attached to this packet.

Due to the nature of this hybrid program, it is paramount that the student understand what is expected of them, and what you can expect from this course. Because of this, a brief interview will be required prior to your acceptance to the course. After your application has been received, you will receive a follow-up email to schedule a time for your interview.

The course will meet every Tuesday and Wednesday night (6:00pm – 10:00pm) and some Sundays (9am – 5pm). Additional make-up “only if needed” Sundays are built into the course schedule to ensure flexibility in these unprecedented times. Additional “make up” Sundays will only be used in case of inclement weather, if students find themselves in mandated quarantine due to COVID-19 or at the discretion of the course instructor. The intention of the additional “make-up” Sundays is to provide enough time to cover absences from class. The class dates and times can be found on the last page of this packet. **The course will be held at Hampden-Sydney College located at 679 College Road, Hampden-Sydney, VA 23943.**

Disclaimer: Every honest effort has been made to promote the safety of students, instructors as the highest priority and to ensure the success of this course amidst a global pandemic. However, every possible scenario cannot be accounted for. If the COVID-19 situation worsens, this course may be canceled beyond the instructor’s control. By registering for this EMT Hybrid course, the prospective student accepts cancellation as a possibility.

Please contact the course instructor, Tarsha Robinson, at trobinson@vaems.org or (804) 560-3300 ext: 103 if you have questions regarding the EMT Hybrid program.

Course Description

This course is intended to prepare students to demonstrate and understand the roles and responsibilities of the Emergency Medical Technician. The student will utilize principles found in teamwork, critical thinking, clinical judgment and comprehensive knowledge of medical and traumatic conditions, to provide basic life support level of care in a pre-hospital environment.

Following successful completion of this course, the Terminal Competency Psychomotor Examination AND the National Registry Cognitive Examination, the student will be issued a Virginia Emergency Medical Technician certification (state level) and a National Registry Emergency Medical Technician certification (national level).

As an EMT hybrid course, the program uses online learning and coursework. All coursework will be completed by the scheduled deadline. Exceptions are made only on a case-by-case basis and with the approval of the course instructor.

Students are required to read the textbook, listen to online lectures and take tests online. This course requires at least an 8-10 hour per week investment of time to be successful. Please note, in-class skills will be an additional time requirement.

To complete this EMT Hybrid course, students must:

- Complete 100% of all coursework,
- Achieve a minimum of 80% on all coursework
- Attend 90% of in-class skills (i.e. students cannot miss more than 3 classes)
- Acquire 10 patient contacts
- Pass the final exam

Course Expectations

To be successful in this course, you will need:

- 1) **To be self-motivated.** All didactic material will be in the form of online modules including online videos, online lectures, and tests that will have to be completed within a specific due date, no exceptions. The online delivery of any course requires a self-motivated and driven student.
- 2) **Access to high speed internet and a computer.** High speed internet access and access to a computer is a MUST for this course. High speed internet and computers are generally available at local county libraries. Additionally, your local rescue squad or fire department may offer high speed internet access. Do not rely on cell-phone data plans, as some areas of the online software used do not work on cell phone internet browsers. ODEMSA is not responsible for data overage charges.
- 3) **Complete the physical requirements of the class.** This is a physically demanding course. You must be able to complete all skills. This includes but not limited to - kneeling, pulling, pushing, performing CPR, crouching, bending, and lifting 150 lbs.

Admission Requirements

Application

Prospective students must submit an online application. Paper applications will not be accepted. Registration begins Monday, December 21st, 2020.

Click on the link here: [EMT Hybrid Course Online Application](#)

Cardiopulmonary Resuscitation Requirements

CPR is NOT included in this course. If the prospective student is already CPR certified at the appropriate BLS/Healthcare provider level, the CPR course must be from the list of approved CPR courses below. CPR certification cannot be expired nor can the certification expire at any time during the duration of the EMT course. If the CPR certification expires during the EMT course, the student will need to sign up for a

- American Heart Association - Basic Life Support - "Healthcare Provider"
- American Red Cross - "CPR/AED for the Professional Rescuer and Healthcare Provider"
- American Safety and Health Institute – "CPR-PRO"

EMS Personnel Requirements and Standard of Conduct

Applicants shall meet and maintain compliance with the following general requirements:

- Be proficient in reading, writing and speaking the English language in order to clearly communicate with a patient, family or bystander to determine a chief complaint, nature of illness, mechanism of injury and/or assess signs and symptoms.
- Be clean and neat in appearance and wear the ODEMSEA uniform shirt.
- Have no physical or mental impairment that would render him unable to perform all practical skills required for that level of training. Physical and mental performance skills include the ability of the individual to function and communicate independently to perform appropriate patient care, physical assessments and treatments without the need for an assistant.
 - May not be under the influence of any drugs or intoxicating substances that impairs your ability to provide patient care or operate a motor vehicle while in class, or clinicals, while on duty or when responding or assisting in the care of a patient.
- If you are a foreign national, you must have secured a U.S. Government Student Visa.
 - If you have not been issued a US Social Security Administration number (SSN), you must submit copies of your U.S. Government Student Visa together with your enrollment form.

Age Requirements

VA OEMS Regulations state that all students enrolled in EMS courses must be a minimum of 16 years of age at the beginning date of this certification program.

Students must be 16 years of age **on or before January 20, 2021** to enroll in this course. ODEMSA cannot offer any flexibility regarding this date.

If less than 18 years of age, the applicant must provide the course instructor with a completed parental permission form with the signature of a parent or guardian verifying approval for enrollment in the course. If the applicant is less than 18 years of age and are affiliated with an EMS or other public safety agency, the applicant must also provide the course instructor with documentation from an Officer of the agency stating that the applicant will be covered by agency insurance while attending the course. (Students less than 18 years of age must obtain and complete a copy of the **Student Permission Form (TR-07)** from the course instructor, Tiffany Almeida.)

Criminal History

There are certain types of criminal records that will preclude individuals from applying for EMS certification (and thus, taking this course). These are generally crimes which preclude individual from ever obtaining EMS certification in Virginia, and crimes which the individual may apply after conditions are met. These are listed below in detail. For more information, please contact the course instructor, Tiffany Almeida, trobinson@vaems.org 804-560-3300 ext 103. In some cases, you may be referred to the Office of EMS for clarification.

Individuals convicted of certain crimes present an unreasonable risk to public health and safety. **Thus, applications for certification by individuals convicted of the following crimes will be denied in all cases:**

- 1) Felonies involving sexual misconduct where the victim's failure to affirmatively consent is an element of the crime, such as forcible rape.
- 2) Felonies involving the sexual or physical abuse of children, the elderly or the infirm, such as sexual misconduct with a child, making or distributing child pornography or using a child in a sexual display, incest involving a child, or assault on an elderly or infirm person.
- 3) Any crime in which the victim is an out-of-hospital patient or a patient or resident of a healthcare facility including abuse of, neglect of, theft from, or financial exploitation of a person entrusted to the care or protection of the applicant.
- 4) Serious crimes of violence against persons such as assault or battery with a dangerous weapon, aggravated assault and battery, murder or attempted murder, manslaughter except involuntary manslaughter, kidnapping, robbery of any degree, or arson.

- 5) Has been subject to a permanent revocation of license or certification by another state EMS office or other recognized state or national healthcare provider licensing or certifying body.

Individuals in the following categories will be denied application for certification by the Office of EMS except in extraordinary circumstances, and then will be granted only if the applicant or provider establishes by clear and convincing evidence that certification will not jeopardize public health and safety.

- 1) Application for certification by individuals who have been convicted of any crime and who are currently incarcerated, on work release, on probation, or on parole.
- 2) Application for or certification by individuals convicted of crimes in the following categories unless at least five years have passed since the conviction or five years have passed since release from custodial confinement whichever occurs later.
 - a. Crimes involving controlled substances or synthetics, including unlawful possession or distribution or intent to distribute unlawfully Schedule I through V drugs as defined by the Virginia Drug Control Act (§ 54.1-3400 seq. of the Code of Virginia).
 - b. Serious crimes against property, such as grand larceny, burglary, embezzlement, or insurance fraud.
 - c. Any other crime involving sexual misconduct.
- 3) Is currently under any disciplinary or enforcement action from another state EMS office or other recognized state or national healthcare provider licensing or certifying body. Personnel subject to these disciplinary or enforcement actions may be eligible for certification provided there have been no further disciplinary or enforcement actions for five years prior to application for certification in Virginia.

All references to criminal acts or convictions under this section refer to substantially similar laws or regulations of any other state or the United States. Convictions include prior adult convictions, juvenile convictions and adjudications of delinquency based on an offense that would have been, at the time of conviction, a felony conviction if committed by an adult within or outside Virginia.

See Virginia EMS Regulations, 12VAC5-31-900, 12VAC5-31-910 (October 10, 2012) for more information.

Scheduled Courses

The course begins **January 20th, 2021** and ends **May 5th, 2021**. All coursework must be completed by **April 21st, 2021 at 11:59 PM**. The course is facilitated in an online format with in-class sessions for skills. The physical (in-person) class meeting times are attached to the end of the packet.

Wednesday, January 20th, – 6:00 PM – Crawley Forum, Hampden-Sydney College – First Night meeting; Course orientation.

Address: 679 College Road, Hampden-Sydney, VA 23943

- *****First night of class is mandatory for all students*****
- Any student who does not show the first night of class will be assumed to have dropped the course. A candidate from the waitlist ranking will be chosen to fill this spot.
- All persons must wear a mask when inside the building.
- You must bring a laptop to the first night of class (iPads and phones will not work)
- ****Full payment must be received by this date**

Skill Labs – Crawley Forum

Students will meet every Tuesday and Wednesday nights and some Sundays (with additional Sundays, as needed, for make-up) to review skills, reinforce knowledge, and bring assessments and treatment together. Labs begin Wednesday, January 20th, 2021. Labs begin promptly at 6:00 pm and will go until 10:00 PM. Students should be on time, are required to attend a MINIMUM of 90% of all lab time, and can miss a total of 3 lab days. It is the student's responsibility to make up any lab skills/assessments. Availability of extra lab time will be at the discretion of the instructors. Please see the attached course schedule (on the last page) for more information.

Physical Address: **Crawley Forum-679 College Road, Hampden-Sydney, VA 23943**

IMPORTANT MASK POLICY:

Due to Executive Order 72, everyone shall wear a face mask or face covering at all times, and shall maintain a distance of 6ft. Please don't gather in small groups in common areas, and please refrain from physical contact (i.e. handshaking, hugging). Please adhere to this request, or you will be asked to leave the class.

Course Tuition

Tuition for this course is \$600.00. **Unless prior arrangements are made with ODEMSA, the tuition is **payable to ODEMSA by January 20th, 2021.**

VIRGINIA OFFICE OF EMS SCHOLARSHIP:

Eligible students may apply for the Virginia Office of EMS scholarship. If eligible, students must meet all criteria and stipulations of the scholarship. If interested, click on link for further information. Read all information carefully and ensure you understand all requirements involved with the Virginia Office of EMS Scholarship:

[VA OFFICE OF EMS SCHOLARSHIP](#)

SUMMARY OF COSTS:

The cost of this EMT Hybrid course includes the following, with the exception of the liability insurance. The total cost of the course is **\$600.00**.

Included:

- Tuition
- Terminal Competency Psychomotor Exam
- National Registry Cognitive Exam (1st attempt paid by VA Office of EMS)
- Platinum Planner (clinical scheduling and skills tracking program)

Not included:

- Liability insurance
- Textbook

Fees and Other Requirements

Students will need to sign up for a Platinum Planner student account. Platinum Planner is used for skills tracking and field patient contact documentation.

CERTIFICATION TESTING:

The Terminal Competency Psychomotor Exam will be performed “in-house” at no additional cost to students.

The cognitive (written) test is performed by the National Registry of EMT’s. The first attempt is paid for by Virginia Office of EMS. If additional attempts are needed, all additional attempts are paid for by the student.

HEALTH AND IMMUNIZATION:

If your agency requires it, you will need immunizations and a health statement on file to start field rotations. Some agencies require students to have immunizations. ODEMSA recommends students in its programs have a physical to protect themselves and patients with whom they will come into contact. In addition, the student must have a record of immunization which must be completed before the field rotation experience can begin. We suggest you contact your PCP for both.

Liability Insurance

Students must be covered by liability insurance. Students who are members of a licensed EMS agency generally are covered by their agency’s insurance carrier. If not, the student must purchase an appropriate amount of insurance from an insurance agency. The student must show proof of coverage either by a signed statement from an EMS agency official, or proof of purchase of an individual plan to the course instructor, Tiffany Almeida.

Every hospital within the ODEMSA region requires students have at least liability coverage to the extent of \$1,000,000.00 per occurrence / \$3,000,000.00 aggregate. Therefore, students must purchase, at your own cost, liability insurance that meets the minimum required coverage amounts.

AFFILIATED EMS PROVIDERS: Volunteer and career EMS providers are generally covered for liability insurance by their agency’s insurance carrier while performing in an EMS training program. Contact your agency’s insurance carrier to verify that coverage.

NON-AFFILIATED EMS APPLICANTS: A person who is not affiliated with a licensed EMS agency must purchase an individual liability insurance policy. Below is an agency listed on the Virginia Office of EMS website. ODEMSA suggests that the applicant investigate several to find one that fits the requirements. The insurance vender is listed as a reference and should not be interpreted as an endorsement.

Healthcare Providers Service Organization (HPSO)

159 E. County Line Road

Hatboro, PA 19040-1218

Phone: 1-800-982-9491

Fax: 1-800-739-8818

Web page: <http://www.hpso.com>

The students must bring their proof of liability coverage on the first night of class.

Refund Policy

Students who are accepted and who have paid but find they are no longer able to commit to the course will have until January 27th, 2021 to notify ODEMSEA in writing to receive a full refund. After January 27th, 2021, no refunds will be granted for the course. An exception can be made in extenuating circumstances, such as, deterioration of the COVID-19 pandemic resulting in cancellation of the course.

Please contact the Course Coordinator, Tarsha Robinson, for any arrangements for payment of tuition

Uniform Policy

Students, while in class and during clinicals, are required to wear appropriate uniforms at all times. Appropriate uniforms include, if affiliated, agency uniforms, white/navy/black polo shirts, EMS pants, or scrubs. You must also wear closed toe shoes. Adherence to this policy is mandatory, and the student will be asked to leave class if not followed.



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Course Schedule

Date	Time	Topic/Skill
JANUARY		
01/20	1800-2200	*First Night of Class Course Orientation
01/26	1800-2200	Well Being of the EMT/Mental Health Roundtable; White Paper; Ethics ¹
01/27	1800-2200	Vital Signs; Hand Hygiene/BSI; Lifting/Moving
FEBRUARY		
02/02	1800-2200	Airway Review ¹
02/3	1800-2200	Airway/Vent Techniques; Oxygen Admin; Breath Sounds
02/09	1800-2200	A&P Review ¹
02/10	-	No Class
02/16	1800-2200	Stop The Bleed Primary Assessment/Shock Review
02/17	1800-2200	Stop The Bleed (con't) ; Primary Assessment; Shock Management
02/21	-	Make-up (Sunday 08:30-17:00 if needed)
02/23	-	Trauma Assessment Review ¹
02/24	-	Trauma Cases-Backboard/Traction Splint/Splinting
MARCH		
03/02	1800-2200	Body System/Medications Review ¹
03/03	1800-2200	Body Systems Assessments; Medication Administration
03/07	-	Make-up (Sunday 08:30-17:00 if needed)
03/09	1800-2200	Putting It All Together-Multi-Chapter Review ¹
03/10	1800-2200	Trauma Cases-Backboard/Traction Splint/Splinting
03/16	1800-2200	Putting It All Together-Multi-Chapter Review ¹
03/17	1800-2200	Medical Skills Assessments
03/21	-	Make-up (Sunday 08:30-17:00 if needed)
03/23	1800-2200	Body System/Medication Review ¹
03/24	1800-2200	Body System Assessments; Medication Administration; Splinting; Glucometry
03/30	1800-2200	
03/31	-	Remediation Only
APRIL		
04/06	1800-2200	Pediatric Review ¹
04/07	1800-2200	Medical Cases; Pediatric Skills; OB Delivery
04/11	-	Make-up (Sunday 08:30-17:00 if needed)
04/13	1800-2200	Special Population Review ¹
04/14	1800-2200	Geriatric Skills; Special Population Skills; Medical Cases
04/20	1800-2200	Putting It All Together-Multi-Chapter Review ¹
04/21	1800-2200	Trauma Scenarios; Medical Case Exam; CTS Skills Review
04/25	-	Make-up (Sunday 08:30-17:00 if needed)
04/27	1800-2200	Student Roundtable; Stress First Aid ¹

04/28	1800-2200	CTS Skills Review
MAY		
05/04	1800-2200	Final Skills Examinations/Mock CTS
05/05	1800-2200	*Last Class Paperwork; Award of ETT Letters; Reception

¹ Tuesday classes will be held via virtual platform

*These class nights are MANDATORY