



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

7818 E. Parham Road, Suite 911
Richmond, VA 23294
804-560-3300 • FAX: 804-560-0909
www.odemsa.vaems.org

Old Dominion EMS Alliance
Board of Directors

March 17, 2021
7 p.m.

Board Members Present: Heidi Hooker, Allen Yee, M.D., Robert Trimmer, Rodney Newton, Kathe Ware, Willoughby Hundley, M.D., Lisa Baber, Cary Strosnider, Pier Ferguson, Greg Neiman
Board Members Absent: Ray Mason, Walt Bailey
ODEMSA Staff: Ryan Scarbrough, Tarsha Robinson, Steve Parrott
Other: Catina Downey, CPA, Chris Vernovai
Minutes Scribed by: Heidi Hooker **Reviewed by:** Greg Neiman

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	The quarterly meeting was called to order at 7:00pm by Board President Rodney Newton. The meeting was, once again, held via web-conference due to the COVID-19 pandemic. A quorum was determined. The Agenda was approved. The December meeting Minutes were approved. Introductions were made. (00:00-00:00)	Motion by: Pier Ferguson to approve Agenda. Seconded by: Cary Strosnider Vote: Unanimously approved Motion by: Lisa Baber to approve the December Meeting Minutes. Seconded by: Dr. Yee Vote: Unanimously approved
President Reports:		



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<p>A. Board President B. PD-13</p> <p>C. PD-14 D. PD-15</p> <p>E. PD-19</p>	<p>Rodney Newton- No Report (00:00-00:26) Rodney Newton- said Dr. Brown announced he will be retiring June 30. Several agencies have begun the process of finding another medical director. (00:27-00:56) Walt Bailey- No Report (00:57-00:58) Robert Trimmer- said Metro-Richmond did not have a quorum. There was much discussion, but no business. (00:59-01:06) Cary Strosnider- reported they also did not have a quorum at their last meeting. He reported April 3, is a go live date for LifeEvac to switch from Air Methods to MedTrans. He said they are adding a third helicopter to the program. He said to request a helicopter, the phone number will not change. They are building their own dispatch center, located in Richmond, in the same location as ODEMSA. Helicopters will be stationed at Hanover Airport (LifeEvac 1), Southside Regional (LifeEvac 4) and West Point (LifeEvac 3). (01:07-07:12)</p>	
<p>Advisory Board Report:</p>	<p>Pier Ferguson said the Advisory Board did not meet in February because of Covid. She said she has not heard about the plans for May yet. (07:13-07:36)</p>	
<p>Executive Director Report:</p>	<p>Heidi said OEMS started submitting “report cards” for Councils. Report cards follow the delivery of our Quarterly Reports to OEMS. ODEMSA received our first report card in many years after the last quarter. There were no deficiencies, other than requesting ODEMSA notify OEMS of BOD meetings. She reported Kathy is working on the Infection Control Registry. Tiffany and Tarsha are both completing EMT classes. Ryan is working on the upcoming award information and is updating the website with the current information and nomination forms. ODEMSA will open our awards the Monday after OEMS announces the 2020 Governors winners. Ryan is also working with Catina to get the two new employees everything they need. (07:37-10:56)</p>	



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<p>OEMS Report: Chris Vernovai</p>	<p>Chris Vernovai reported OEMS continues to have a bi-weekly webinar with the Regional Councils. He also announced Cam Crittenden, OEMS Trauma and Critical Care Director, has resigned. Cam has accepted a position with VCU. Chris said the ESO announcement was made during the Medical Direction Committee, and anyone that would like can hear the meeting recording posted to the OEMS website. Chris then gave a brief overview of ESO and answered questions. Members thanked Chris for the time and effort OEMS put into choosing the product. (07:37-17:42)</p>	
<p>Financial Discussion: A. Quarterly Financial Statement – Action Item</p>	<p>Rodney thanked Catina for her report that was submitted to members in advance of the meeting. He asked if she had further to report. She did not. She said she had been in contact with Cary to answer questions he had. He asked members if they had questions regarding the report, and they did not. A motion was made to accept the financial statement prepared by Catina Downey and reviewed by Treasurer Cary Strosnider. The report was unanimously approved. (17:43-19:11)</p>	<p>Motion by: Pier Ferguson to approve the Quarterly Financial Report. Seconded by: Kathe Ware Vote: Unanimously approved</p>
<p>Current Business: A. Field Coordinator Positions – Update</p>	<p>Heidi said she has filled the two vacant Field Coordinator positions. Rick McClure will fill the part-time position mostly covering Planning Districts 13 and 14. She gave a brief history of his experience, including that he was a Deputy Fire Chief in Henrico before his retirement from Henrico. He has involvement with both urban and rural EMS department. Also, he was the President of the Metro-Richmond EMS Sub-Council and was the President on the ODEMSA Board of Directors for several years. Jessica Goodman will fill the full-time Field Coordinator position, mostly covering Planning Districts 15 and 19. She will also oversee the newly formed Health and Safety Committee and the Peer Support Team. Jessica comes in as a past ODEMSA employee. She previously held the Program Coordinator position. She also has experience in both the urban and rural EMS settings, as well as being a Hospital Liaison with John Randolph. She was the President of the Crater Sub-Council and she too</p>	



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<p>B. Bylaw - Update</p> <p>C. Law Enforcement Position - Update</p>	<p>was on the ODEMSA Board of Directors and served as Treasurer. Both new employees began on March 16th. Heidi thanked Lisa, Rodney and Walt for participating in the interview process. (19:12-22:07)</p> <p>Heidi said each of the Sub-Councils are still working on their bylaw updates. The Board workgroup did not meet this quarter. There were several factors why, including a devastating ice storm that affected much of the region. Heidi said we are not behind on this project, the goal was to have them updated by September 2021. (22:08-23:26)</p> <p>Cary wrote a position description for the Board Law Enforcement Position that was forwarded to members in advance of the meeting. He asked if anyone had questions or recommended changes. There were none. Members thanked Cary for writing it. A motion was made to accept the position description as written. The motion was unanimously approved. Cary said two resumes have been submitted for the open position. We will set up a process to vote during the next meeting. In the meantime, the two resumes were forwarded to members for their review. (23:27-27:40)</p>	<p>Motion by: Kathe Ware to accept the BOD Law Enforcement Position Description as written Seconded by: Robert Trimmer Vote: Unanimously approved</p> <p>A process will be set to vote on the Law Enforcement position by the next meeting.</p>
<p>New Business:</p> <p>A. CVHC Contract – Update</p> <p>B. Trauma Triage Plan – Action Item</p> <p>C. Protocol- Traumatic Cardiac Arrest – Action Item</p>	<p>Heidi said Rodney re-signed the CVHC contract recently. There was only one change to a salary amount for one of the full-time staff. Heidi asked Steve Parrott if he would like to add anything. Steve thanked members of the Board for supporting the CVHC. He added the partnership has been beneficial to each organization. He is working on a short presentation for the ODEMSA BOD that showcases the work of the Coalition and also the projects both they and ODEMSA are partnering to accomplish. (27:41-29:17)</p> <p>Members discussed changes to the Trauma Triage Plan. They then discussed the Traumatic Cardiac Arrest Protocol. Members decided to add Trauma Center phone numbers to #6, then put a notation in the boxes to see page 2. Discussion was to leave the Stroke Triage Plan, EMS Plan and MCI Plan unchanged. A motion was made to approve the Trauma Triage Plan,</p>	<p>Motion by: Allen Yee to approve the Trauma Triage Plan, Traumatic Cardiac Arrest Protocol, Stroke Triage Plan, EMS Plan and the MCI Plan</p>



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<p>D. Stroke Triage Plan – Action Item E. EMS Plan – Action Item F. MCI Plan – Action Item</p>	<p>Traumatic Cardiac Arrest Protocol, Stroke Triage Plan, EMS Plan and the MCI Plan. The motion passed with unanimous vote. (29:18-37:08)</p>	<p>Seconded by: Robert Trimmer Vote: Unanimously approved</p>
<p>Business from Floor</p>	<p>There was no business from the floor. (37:09-37:50)</p>	
<p>Next Meeting</p>	<p>June 16, 2021 (Location – TBD)</p>	
<p>Adjourn</p>	<p>The meeting was adjourned at 7:38pm</p>	