



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.

7818 E. Parham Road, Suite 911
Richmond, VA 23294
804-560-3300 • FAX: 804-560-0909
www.odemsa.vaems.org

Old Dominion EMS Alliance
Board of Directors

March 16, 2022
7 p.m.

Board Members Present: Heidi Hooker, Rodney Newton, Allen Yee, M.D., Robert Trimmer, Pier Ferguson, Walt Bailey, Lisa Baber, Willoughby Hundley, M.D., Greg Neiman, Kathe Ware, Jimmy Lee Pair, John Fallen, Cary Strosnider, John Vasquez, Ashley Andrews

Board Members Absent: Ray Mason,

ODEMSA Staff:

Other: Catina Downey, CPA,

Minutes Scribed by: Heidi Hooker **Reviewed by:** Greg Neiman

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Meeting Called to Order	The quarterly meeting was called to order at 7:00pm by Board President Rodney Newton. The meeting format was hybrid, with some meeting “in person” at the ODEMSA Office and the rest joining virtually via web-conference. Introductions were made and Rodney welcomed guests. Ashley Andrews was welcomed as the new Healthcare Representative, representing South Central Sub-Council. A quorum was determined. The Agenda was approved. The December meeting Minutes were approved. (00:00-02:46)	Motion by: Walt Bailey to approve Agenda. Seconded by: Robert Trimmer Vote: Unanimously approved Motion by: Cary Strosnider to approve the December Meeting Minutes. Seconded by: Jimmy Lee Pair Vote: Unanimously approved



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<p>President Reports: A. Board President B. PD-13 C. PD-14 D. PD-15 E. PD-19</p>	<p>Rodney Newton- No Report (02:47-02:58) Rodney Newton- No Report (02:59-03:04) Walt Bailey- Reported the South Central Sub-Council met in February. He said it appears Covid-19 cases are easing in PD-14. Hospital turn-around times are much less. He credited Ashley Andrews and the staff at Centra Southside for the improved wall times. (03:05-03:29) Robert Trimmer- No Report (03:30-03:35) Cary Strosnider- Reported Crater Sub-Council met in January. He said at the meeting before, they approved their bylaws. It was decided, in the January meeting, to extend officer terms in order to get on the odd year election requirement for officers. (03:36-04:27)</p>	
<p>Advisory Board Report:</p>	<p>Pier Ferguson said the Advisory Board met March 11th. She said a plan was introduced that will allow Advisory Board members to meet virtually. She said the plan will be further discussed at the May meeting. She said the call for presenters at the EMS Symposium is ongoing. They have not cut it off yet. She said the Council Executive Directors reported training with ESO and Handtevy. (04:28-06:14)</p>	
<p>Executive Director Report:</p>	<p>Heidi said she attended a retreat, with her counterparts, at the invite of OEMS. She said she learned the council contracts are undergoing a complete revision. She said a template, or the “nuts and bolts” were not provided. She said that she and her counterparts will be meeting in the coming weeks to continue work on the project with OEMS. Heidi expects much time will be spent on this endeavor. Heidi said OEMS discussed, during the retreat, that this project might not be complete by the first of the new fiscal year. In that event, OEMS said they plan to extend the current contracts. Heidi said she participated in the job interviews for the Hospital Coordinator position at CVHC. She said Robert “Bobby” Lukhard had recently accepted the position. She said staff are continuing to assist agencies with ESO onboarding. She said she learned during</p>	



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	<p>the retreat that OEMS would like the councils to also assist with Handtevy rollouts as needed. Heidi said the ODEMSA Designation site visit has been scheduled for March 25th. She said a team consisting of OEMS staff and representatives from other regions will come to the ODEMSA office for the visit. (06:15-09:34)</p>	
<p>OEMS Report: Chris Vernovai</p>	<p>Not in attendance – No Report (00:00-00:00)</p>	
<p>Financial Discussion: A. Quarterly Financial Statement – Action Item</p>	<p>Catina submitted the financial report to members in advance of the meeting. Treasurer, Cary Strosnider said he reviewed the financials prior to the meeting he did not have concerns regarding the report. Catina reported that she recently changed a tab in the report so members can clearly see the CVHC activities, making that more transparent. She said she had no outstanding information to report, and that there were no items she felt needed their attention. A motion was made to accept the financial statement prepared by Catina Downey and reviewed by Treasurer Cary Strosnider. The motion was unanimously approved. (09:35-11:10)</p>	<p>Motion by: Greg Neiman to approve the Quarterly Financial Report. Seconded by: Walt Bailey Vote: Unanimously approved</p>
<p>Current Business: A. CVHC MOA- Update</p>	<p>Rodney reported that since the last Board meeting, the ODEMSA BOD representatives met with members of the CVHC Advisory Board. He said it was a positive interaction. He said as a result of that meeting, a workgroup has been established to continue work on an agreeable MOA that will take effect July 1, 2022. Lisa Baber and Allen Yee are representing ODEMSA on the workgroup. Dr. Yee reported the workgroup has met. He said there appears to be only 3-4 areas of concern. Yee said there are plans to meet again within the next few days. He said he is hopeful a final product can be ready in the next few weeks. Rodney acknowledged Matthew Marry’s, of VHHA, support of the process. Rodney said CVHC has had a Chair change during the process. Rodney thanked Yee and Baber for their hard work on the project. (11:11-15:56)</p>	



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<p>New Business:</p> <p>A. Trauma Triage Plan – Approve 1st Quarter</p> <p>B. Stroke Triage Plan – Action Item</p> <p>C. EMS Plan – Action Item</p> <p>D. MCI Plan – Action Item</p>	<p>The Trauma Triage Plan was approved and submitted to OEMS in the first quarter. No changes had been made since. No further action was taken. (15:57-16:25)</p> <p>A motion was made to approve the Stroke Triage Plan, EMS Plan and MCI Plan. The motion passed with unanimous vote. (16:26-17:53)</p>	<p>The Trauma Triage Plan was approved in the first quarter.</p> <p>Motion by: Dr. Yee to approve the Stroke Triage Plan, EMS Plan and the MCI Plan Seconded by: Greg Neiman Vote: Unanimously approved</p>
<p>Business from Floor</p>	<p>A motion was made at this time to enter closed session. (17:54-18:40)</p> <p>After returning from closed session a motion was made Neiman for Catina and Heidi, to work together, to determine a bonus for staff, based on the number of hours worked in the PDC. Heidi expressed her surprise and thankfulness on behalf of her and the rest of the staff. (18:41-19:47)</p> <p>Rodney asked that the Financial Committee convene to begin work on the budget for the next fiscal year. Heidi explained that the budget may need to change as the new contract develops, but that she and Catina have already begun work for the Financial Committee to review based on the current contract. (19:48-21:36)</p> <p>Walt said the South Central Sub-Council is critically short providers. He explained the low staffing levels, especially in Charlotte County, cannot be understated. Walt asked that members share his information with anyone that may have an interest in working. He offered a competitive wage and said shifts are 12 and 24 hours, but they would be flexible with schedules. Heidi offered to</p>	<p>Motion by: Greg Neiman for Catina and Heidi, to work together, to determine a bonus for staff, based on the number of hours worked in the PDC over the 6-month period it was running. Seconded by: Pier Ferguson Vote: Unanimously approved</p>



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	advertise the positions on ODEMSA's website and social media platforms. (21:37	
Next Meeting	June 15, 2022 (Location – ODEMSA Office with a Virtual Option)	
Adjourn	The meeting was adjourned at 7:35pm	