



OLD DOMINION EMERGENCY MEDICAL SERVICES ALLIANCE INC.
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Henrico, 23294
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EMT Course (Fall 2022)

Information and Registration Packet

The Old Dominion EMS Alliance (ODEMSA) is offering an EMT course beginning August 16, 2022. For additional information, please read this packet carefully and in its entirety. Follow the directions when filling out the online course application, a link is attached to this packet.

This course is limited to **12 students**. There will be an interview process to determine the top candidates for the 12 available spots. Once an application is received, applicants will be contacted via email for an interview. During the interview process, no-shows will result in immediate elimination from contention.

The course will meet every Tuesday and Thursday night (6:30 pm – 10:00 pm) and some Saturdays (9:00 am – 4:00 pm). The course syllabus is located on the last page of this packet. The course will be held at the Old Dominion EMS Alliance (ODEMSA) office, located in the basement of the VCU Health - Parham Building.

Physical Address: 7818 E. Parham Rd. Suite 911 Henrico, Virginia, 23294.

Vaccination Requirement: To apply for this course, COVID-19 vaccination is required. Applications without proof of COVID-19 vaccination will not be considered.

Please contact the course instructor, Tiffany Almeida, at talmeida@vaems.org or (804) 560-3300 ext: 102 if you have questions regarding the EMT program.

Course Description

This course is intended to prepare students to demonstrate and understand the roles and responsibilities of the Emergency Medical Technician. The student will utilize principles found in teamwork, critical thinking, clinical judgment and comprehensive knowledge of medical and traumatic conditions, to provide basic life support level of care in a pre-hospital environment.

Following successful completion of this course, the Terminal Competency Psychomotor Examination AND the National Registry Cognitive Examination, the student will be issued a Virginia Emergency Medical Technician certification (state level) and a National Registry Emergency Medical Technician certification (national level).

All coursework must be completed by the scheduled deadline. Exceptions are made only on a case-by-case basis and with the approval of the course instructor.

Students are required to read the textbook, attend lectures, complete assigned coursework, take assigned tests and complete field rotations. This course requires at least an 8-10 hour per week investment of time to be successful. This does not include the time dedicated to field rotations at local EMS agencies in order to fulfill the (10) patient contact requirement. Field rotation shifts are typically (12) hours.

To complete this EMT course, students must:

- Complete 100% of all coursework
- Achieve a test/quiz average of 80% or above
- 90% Attendance (i.e. students cannot miss more than 4 classes)
- Acquire 10 patient contacts during field rotations
- Pass the final exam

Once the EMT student successfully completes the above criteria, the EMT student has passed the EMT course. Passing the EMT course alone does not grant EMT certification. By passing the EMT course, the EMT student becomes eligible to sit for the Terminal Competency Psychomotor Exam and the National Registry Cognitive Exam. Upon successful complete of both exams, the EMT student will then achieve EMT certification.

Course Expectations

To be successful in this course, you will need:

- 1) **To be self-motivated and committed.** All didactic material will be in the form of in-person lectures. This requires the student to be in attendance. Tests or quizzes must be completed within a specific due date, no exceptions.
- 2) **Access to high speed internet AND a computer.** High-speed internet access and access to a computer is a MUST for this course. High-speed internet and computers are generally available at local county libraries. Additionally, your local rescue squad or fire department may offer high-speed internet access. Do not rely on cell-phone data plans, as some areas of the online software used do not work on cell phone internet browsers. ODEMSA is not responsible for data overage charges.
- 3) **Complete the physical requirements of the class.** This is a physically demanding course. You must be able to complete all skills. This includes but not limited to - kneeling, pulling, pushing, performing CPR, crouching, bending, and lifting 150 lbs.

Admission Requirements

Application

Prospective students must submit an online application. Paper applications will not be accepted. Applications open **June 13, 2022**.

Click the link here: [ODEMSA Fall 2022 EMT Course Application](#)

Cardiopulmonary Resuscitation Requirements

If the prospective student is already CPR certified at the appropriate BLS/Healthcare Provider level, the CPR certification must be from the list of approved CPR courses below. CPR certification cannot be expired nor can the certification expire at any time during the EMT course. If the CPR certification expires during the EMT course, the student will need to sign up for the CPR course provided.

- American Heart Association - BLS CPR (previously known as Healthcare Provider)
- American Red Cross - "CPR/AED for the Professional Rescuer and Healthcare Provider"
- American Safety and Health Institute – "CPR-PRO"

If the student does not have an appropriate CPR certification, there will be an American Heart Association (AHA) BLS CPR class taught at the ODEMSA office on Saturday, August 20, 2022 with two sessions, as needed:

Morning session: 9:00 AM – 1:00 PM

Afternoon session: 3:00 PM – 7:00 PM

*****There is an additional fee of \$65.00 for the CPR course*****

EMS Personnel Requirements and Standard of Conduct

Applicants shall meet and maintain compliance with the following general requirements:

- Be proficient in reading, writing and speaking the English language in order to clearly communicate with a patient, family or bystander to determine a chief complaint, nature of illness, mechanism of injury and/or assess signs and symptoms.
- Be clean and neat in appearance.
- Have no physical or mental impairment that would render him unable to perform all practical skills required for that level of training. Physical and mental performance skills include the ability of the individual to function and communicate independently to perform appropriate patient care, physical assessments and treatments without the need for an assistant.
 - May not be under the influence of any drugs or intoxicating substances that impairs your ability to provide patient care or operate a motor vehicle

while in class, or clinicals, while on duty or when responding or assisting in the care of a patient.

- If you are a foreign national, you must have secured a U.S. Government Student Visa.
 - If you have not been issued a US Social Security Administration number (SSN), you must submit copies of your U.S. Government Student Visa together with your enrollment form.

Age Requirements

VA OEMS Regulations state that all students enrolled in EMS courses must be a minimum of 16 years of age at the beginning date of this certification program.

Students must be 16 years of age **on or before August 16, 2022** to enroll in this course. ODEMSA cannot offer any flexibility regarding this date.

If less than 18 years of age, the applicant must provide the course instructor with a completed parental permission form with the signature of a parent or guardian verifying approval for enrollment in the course.

If the applicant is less than 18 years of age and affiliated with an EMS or other public safety agency, the applicant must also provide the course instructor with documentation from an Officer of the agency stating that the applicant will be covered by agency insurance while attending the course. (Students less than 18 years of age must obtain and complete a copy of the **Student Permission Form (TR-07)** from the course instructor, Tiffany Almeida.)

Criminal History

There are certain types of criminal records that will preclude individuals from applying for EMS certification (and thus, taking this course). These are generally crimes which preclude individual from ever obtaining EMS certification in Virginia, and crimes which the individual may apply after conditions are met. These are listed below in detail. For more information, please contact the course instructor, Tiffany Almeida, talmeida@vaems.org 804-560-3300 ext 102. In some cases, you may be referred to the Office of EMS for clarification.

Individuals convicted of certain crimes present an unreasonable risk to public health and safety. **Thus, applications for certification by individuals convicted of the following crimes will be denied in all cases:**

- 1) Felonies involving sexual misconduct where the victim's failure to affirmatively consent is an element of the crime, such as forcible rape.
- 2) Felonies involving the sexual or physical abuse of children, the elderly or the infirm, such as sexual misconduct with a child, making or distributing child pornography or using a child in a sexual display, incest involving a child, or assault on an elderly or infirm person.
- 3) Any crime in which the victim is an out-of-hospital patient or a patient or resident of a healthcare facility including abuse of, neglect of, theft from, or financial exploitation of a person entrusted to the care or protection of the applicant.
- 4) Serious crimes of violence against persons such as assault or battery with a dangerous weapon, aggravated assault and battery, murder or attempted murder, manslaughter except involuntary manslaughter, kidnapping, robbery of any degree, or arson.

- 5) Has been subject to a permanent revocation of license or certification by another state EMS office or other recognized state or national healthcare provider licensing or certifying body.

Individuals in the following categories will be denied application for certification by the Office of EMS except in extraordinary circumstances, and then will be granted only if the applicant or provider establishes by clear and convincing evidence that certification will not jeopardize public health and safety.

- 1) Application for certification by individuals who have been convicted of any crime and who are currently incarcerated, on work release, on probation, or on parole.
- 2) Application for or certification by individuals convicted of crimes in the following categories unless at least five years have passed since the conviction or five years have passed since release from custodial confinement whichever occurs later.
 - a. Crimes involving controlled substances or synthetics, including unlawful possession or distribution or intent to distribute unlawfully Schedule I through V drugs as defined by the Virginia Drug Control Act (§ 54.1-3400 seq. of the Code of Virginia).
 - b. Serious crimes against property, such as grand larceny, burglary, embezzlement, or insurance fraud.
 - c. Any other crime involving sexual misconduct.
- 3) Is currently under any disciplinary or enforcement action from another state EMS office or other recognized state or national healthcare provider licensing or certifying body. Personnel subject to these disciplinary or enforcement actions may be eligible for certification provided there have been no further disciplinary or enforcement actions for five years prior to application for certification in Virginia.

All references to criminal acts or convictions under this section refer to substantially similar laws or regulations of any other state or the United States. Convictions include prior adult convictions, juvenile convictions and adjudications of delinquency based on an offense that would have been, at the time of conviction, a felony conviction if committed by an adult within or outside Virginia.

See Virginia EMS Regulations, 12VAC5-31-900, 12VAC5-31-910 (October 10, 2012) for more information.

Scheduled Courses

The course begins **August 16, 2022** and ends **December 20, 2022**. All skills and course assignments must be completed by **November 19, 2022**. The course is facilitated via in-person lecture and skills format. The class meeting times are attached to the end of the packet.

Tuesday, August 16, 2022 – 6:30 PM – ODEMSA Office – First Night meeting; Course orientation.

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- *****First night of class is mandatory for all students*****
- Any student who does not show the first night of class will be assumed to have dropped the course. A candidate from the waitlist ranking will be chosen to fill this spot.
- You must bring a laptop to the first night of class (iPads and phones will not work)

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Course Tuition

Tuition for this course is \$850.00. Unless prior arrangements are made with ODEMSA, tuition is **payable to ODEMSA by July 16, 2022**. The tuition includes all costs except for CPR certification (if needed) and liability insurance for students not affiliated with an EMS agency.

VIRGINIA OFFICE OF EMS SCHOLARSHIP:

Eligible students may apply for the Virginia Office of EMS scholarship. If eligible, students must meet all criteria and stipulations of the scholarship. If interested, click on link for further information. Read all information carefully and ensure you understand all requirements involved with the Virginia Office of EMS Scholarship:

[VA OFFICE OF EMS SCHOLARSHIP](#)

SUMMARY OF COSTS:

The cost of this EMT course is all-inclusive with the exception of CPR certification (if needed) and liability insurance. The total cost of the course is **\$850.00**.

Included:

- Tuition
- Textbook with online access code
 - “Emergency Care and Transportation of the Sick and Injured” 12th Edition with Navigate access
- Supplies:
 - Blood pressure cuff
 - Stethoscope
 - Penlight
 - Safety glasses
- Platinum Planner
- N95 Fit Testing
- Terminal Competency Psychomotor Exam
- National Registry Cognitive Exam (1st attempt paid by VA Office of EMS)

Not included:

- CPR course (if needed)
- Liability insurance

Fees and Other Requirements

Students will need to sign up for a Platinum Planner student account. Platinum Planner is used for skills tracking. For this reason, reliable internet and a computer are required for this course.

CERTIFICATION TESTING:

The Terminal Competency Psychomotor Exam is performed “in-house” at no additional cost to students.

The National Registry of EMT’s performs the cognitive exam. The Virginia Office of EMS pays for the first attempt. If additional attempts are needed, the student pays all additional attempts.

HEALTH AND IMMUNIZATION:

If your agency requires, you will need immunizations and a health statement on file to start field rotations. Some agencies require students to have immunizations. ODEMSA recommends students in its programs have a physical to protect themselves and patients with whom they will come into contact. In addition, the student must have a record of immunization which must be completed before the field rotation experience can begin. We suggest you contact your PCP for both.

COVID-19 Vaccination Requirement: Proof of COVID-19 vaccination is required for this course.

Liability Insurance

Students must be covered by liability insurance. Students who are members of a licensed EMS agency generally are covered by their agency’s insurance carrier. If not, the student must purchase an appropriate amount of insurance from an insurance agency. The student must show proof of coverage either by a signed statement from an EMS agency official, or proof of purchase of an individual plan to the course instructor, Tiffany Almeida.

Every hospital within the ODEMSA region requires students have at least liability coverage to the extent of \$1,000,000.00 per occurrence / \$3,000,000.00 aggregate. Therefore, students must purchase, at your own cost, liability insurance that meets the minimum required coverage amounts.

AFFILIATED EMS PROVIDERS: Volunteer and career EMS providers are generally covered for liability insurance by their agency’s insurance carrier while performing in an EMS training program. Contact your agency’s insurance carrier to verify that coverage.

NON-AFFILIATED EMS APPLICANTS: A person who is not affiliated with a licensed EMS agency must purchase an individual liability insurance policy. Below is an agency

listed on the Virginia Office of EMS website. ODEMSA suggests that the applicant investigate several to find one that fits the requirements. The insurance vender is listed as a reference and should not be interpreted as an endorsement.

Healthcare Providers Service Organization (HPSO)

159 E. County Line Road

Hatboro, PA 19040-1218

Phone: 1-800-982-9491

Fax: 1-800-739-8818

Web page: <http://www.hpso.com>

The students must bring their proof of liability coverage on the first night of class.

Refund Policy

Students who are accepted and who have paid but find they are no longer able to commit to the course will have until July 16, 2022 to notify ODEMSA in writing to receive a full refund. After July 16, 2022, no refunds will be granted for the course. An exception can be made in extenuating circumstances, such as, deterioration of the COVID-19 pandemic resulting in cancellation of the course.

Interviews

Once an online application is received, the individual will be notified via email to schedule an interview. Interviews are held at the Old Dominion EMS Alliance office (ODEMSA), unless otherwise noted.

The ODEMSA office is located in the basement of the VCU Health – Parham Building. Parking is free. Parking is located in both the front and rear lots.

Upon arrival, check in with security located on the first floor lobby. Take the elevators down to the basement level and follow the signs to the ODEMSA office.

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ODEMSA EMT Fall 2022 Course Schedule

Date	Topic	Chapter
Tuesday, 8/16/22	First Night of Class	
Thursday, 8/18/22	Mental Health Roundtable	2
Tuesday, 8/23/22	EMS Systems, Medical Legal/Ethics	1, 3
Thursday, 8/25/22	Documentation, Medical Terminology	4, 5
Saturday, 8/27/22	Practical: Lifting & Moving, Intro to Vital Signs, Documentation, Radio Communications	4, 8
Tuesday, 8/30/22	Human body/A&P	6
Thursday, 9/1/22	Airway, Pharmacology	11, 12
Tuesday, 9/6/22	Respiratory	16
Thursday, 9/8/22	Patient Assessment	10
Tuesday, 9/13/22	NO CLASS	
Thursday, 9/15/22	Shock	13
Tuesday, 9/20/22	Cardiovascular	17
Thursday, 9/22/22	GI/GU, Endocrine	19, 20
Saturday, 9/24/22	Practical: Pt Assessment, Airway, 12-Leads	10, 11, 17
Tuesday, 9/27/22	Neurological	18
Thursday, 9/29/22	Anaphylaxis, Toxicology	21, 22
Tuesday, 10/4/22	Behavioral, Gynecological	23, 24
Thursday, 10/6/22	Trauma Overview, Bleeding	25, 26
Tuesday, 10/11/22	Soft-Tissue, Face & Neck Injuries	27, 28
Thursday, 10/13/22	Head & Spine, Chest Injuries	29, 30
Saturday, 10/15/22	Practical: BLS Megacode, Pt Assessment, Trauma Skills	14,10
Tuesday, 10/18/22	Abdominal/GU Injuries	31
Thursday, 10/20/22	Orthopedic Injuries	32
Tuesday, 10/25/22	Obstetrics/Neonatal Resuscitation	34
Thursday, 10/27/22	Pediatrics	35
Saturday, 10/29/22	Practical: Pt Assessments, Trauma Skills, OB	

Date	Topic	Chapter
Tuesday, 11/1/22	Environmental, Geriatrics	33, 36
Thursday, 11/3/22	Transport Operations, Pt Assessments & Skills	38
Tuesday, 11/8/22	Pt Assessments & Skills	
Thursday, 11/10/22	IOOHS/Practical Skills	
Tuesday, 11/15/22	IOOHS/Practical Skills	
Thursday, 11/17/22	IOOHS/Practical Skills	
Saturday, 11/19/22	Practical: MCI SATURDAY	40, 41
		NIMS, ALL SKILLS DUE
Tuesday, 11/22/22	NO CLASS - THANKSGIVING	
Thursday, 11/24/22	NO CLASS - THANKSGIVING	
Tuesday, 11/29/22	IOOHS	
Thursday, 12/1/22	IOOHS	
Saturday, 12/3/22	Practical: IOOHS	Field Rotations Due
Tuesday, 12/6/22	IOOHS	
Thursday, 12/8/22	IOOHS	
Tuesday, 12/13/22	IOOHS	
Thursday, 12/15/22	IOOHS	
Saturday, 12/17/22	TERMINAL COMPETENCY PSYCHOMOTOR EXAM	0900 - 1800
Tuesday, 12/20/22	Last Night of Class	

National Registry Cognitive Exam Review (Optional):

Same class times and location

12/29/2022

1/3/2023

1/5/2023