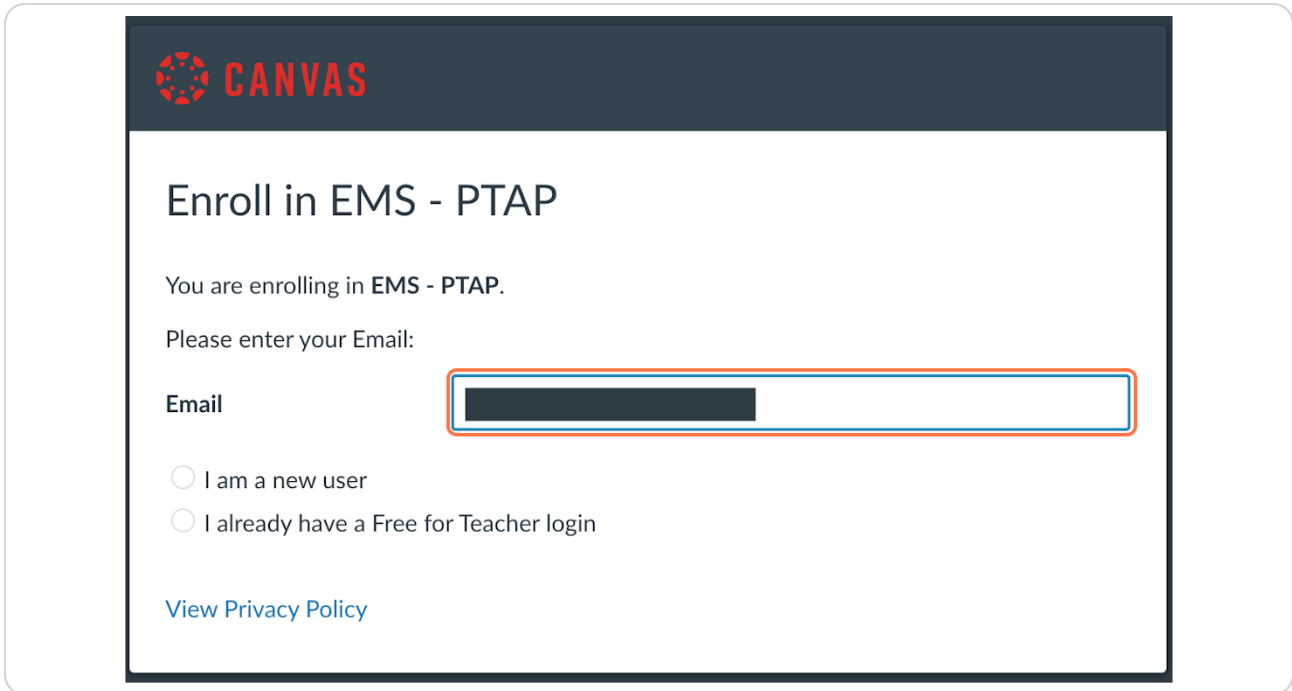



## STEP 1

**Fill out your email. This will be your login.**



 CANVAS

## Enroll in EMS - PTAP

You are enrolling in EMS - PTAP.

Please enter your Email:

Email

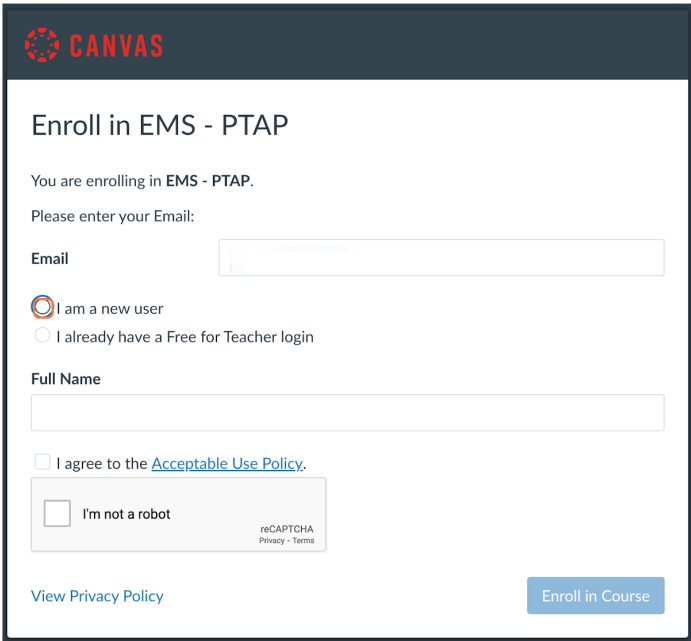
☐ I am a new user

☐ I already have a Free for Teacher login

[View Privacy Policy](#)

## STEP 2

### Select I am a new user



The screenshot shows the Canvas enrollment page for EMS - PTAP. The form includes fields for Email and Full Name, a selection for user type (new user or existing teacher login), a checkbox for agreeing to the Acceptable Use Policy, and a reCAPTCHA 'I'm not a robot' checkbox. A blue 'Enroll in Course' button is at the bottom right, and a 'View Privacy Policy' link is at the bottom left.

**CANVAS**

### Enroll in EMS - PTAP

You are enrolling in EMS - PTAP.

Please enter your Email:

Email

☒ I am a new user  
☐ I already have a Free for Teacher login

Full Name

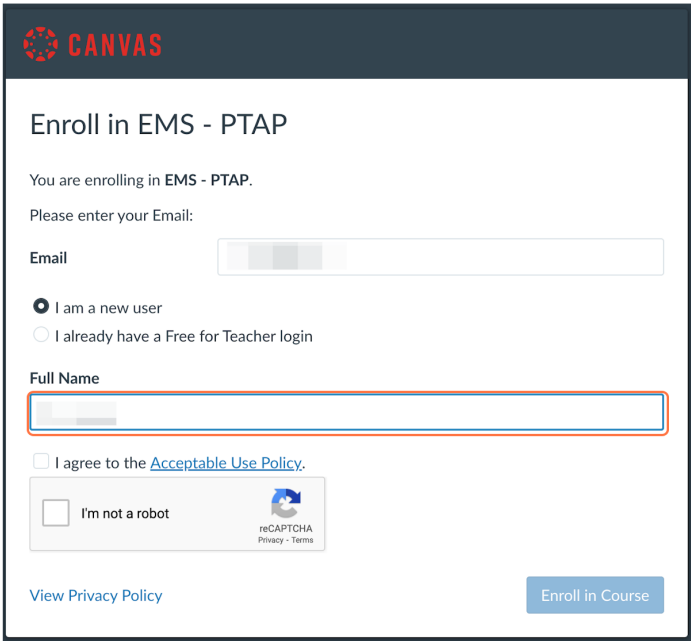
☐ I agree to the [Acceptable Use Policy](#).

☐ I'm not a robot reCAPTCHA  
Privacy - Terms

[View Privacy Policy](#) [Enroll in Course](#)

## STEP 3

### Type in your name



This screenshot is identical to the previous one, but the 'Full Name' input field is highlighted with a red border, indicating the step where the user should enter their name.

**CANVAS**

### Enroll in EMS - PTAP

You are enrolling in EMS - PTAP.

Please enter your Email:

Email

☒ I am a new user  
☐ I already have a Free for Teacher login

Full Name

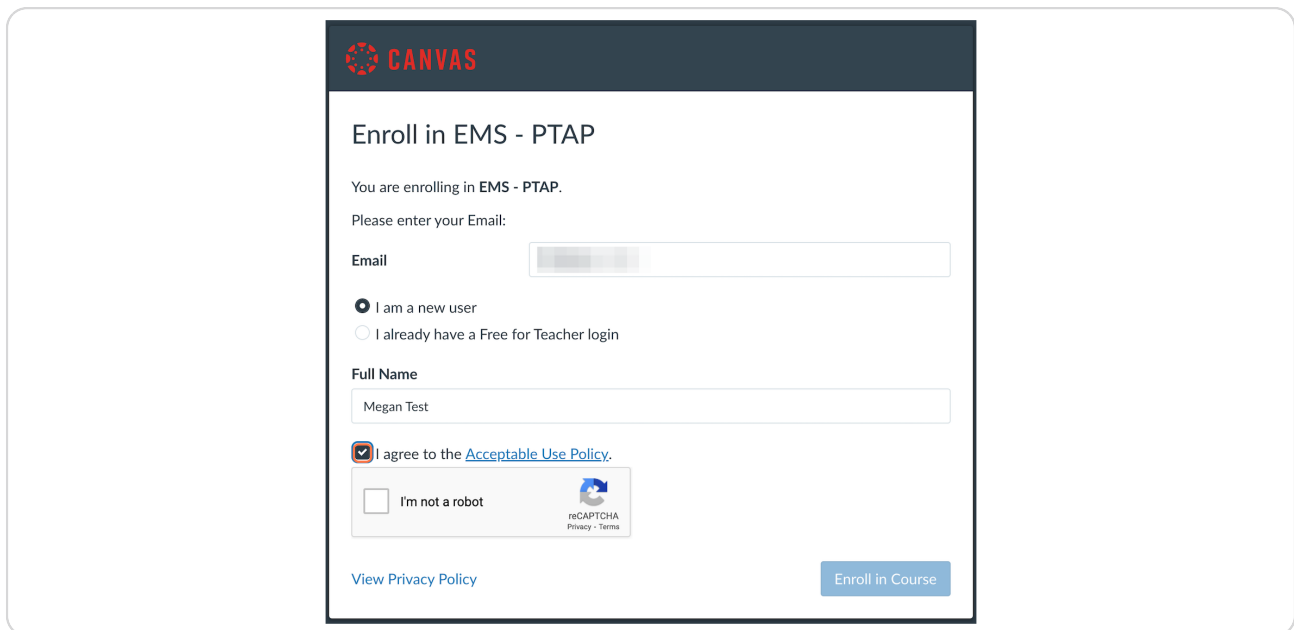
☐ I agree to the [Acceptable Use Policy](#).

☐ I'm not a robot reCAPTCHA  
Privacy - Terms

[View Privacy Policy](#) [Enroll in Course](#)

## STEP 4

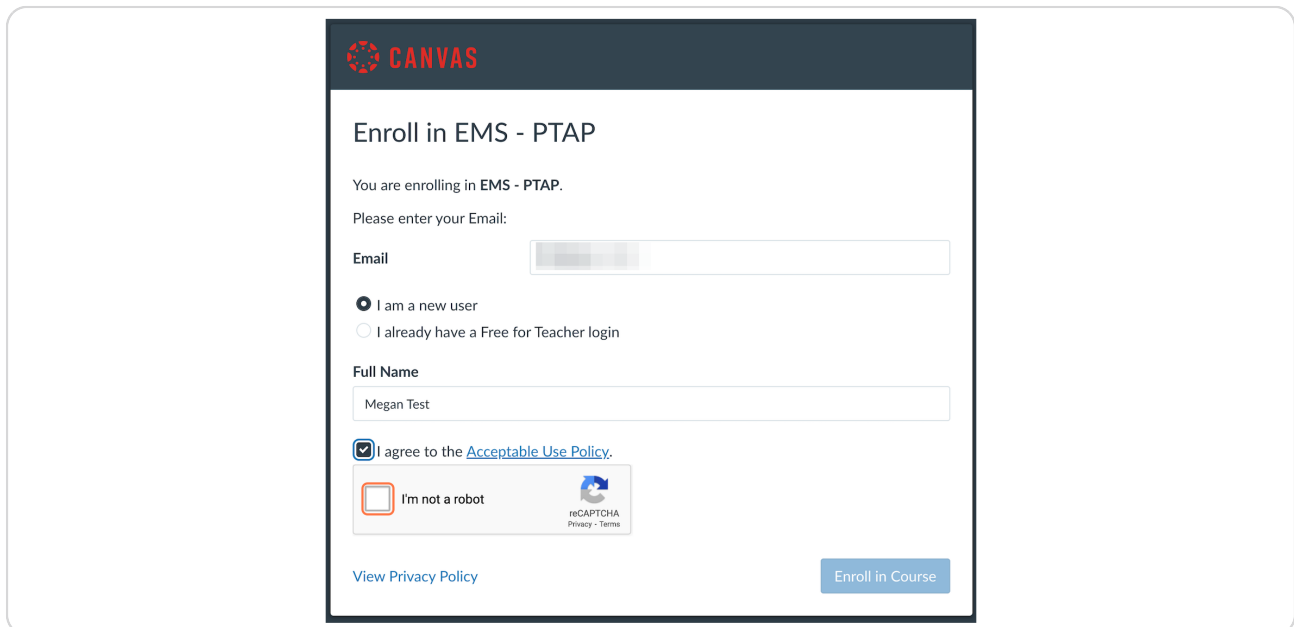
Check I agree to the Acceptable Use Policy.



The screenshot shows the Canvas 'Enroll in EMS - PTAP' form. The header is dark blue with the Canvas logo. The title 'Enroll in EMS - PTAP' is in bold. Below it, the text 'You are enrolling in EMS - PTAP.' is displayed. The form asks for an email address, with a radio button selected for 'I am a new user'. The 'Full Name' field contains 'Megan Test'. The 'I agree to the Acceptable Use Policy.' checkbox is checked. The 'I'm not a robot' checkbox is unchecked, and the reCAPTCHA widget is visible. At the bottom, there is a link to 'View Privacy Policy' and an 'Enroll in Course' button.

## STEP 5

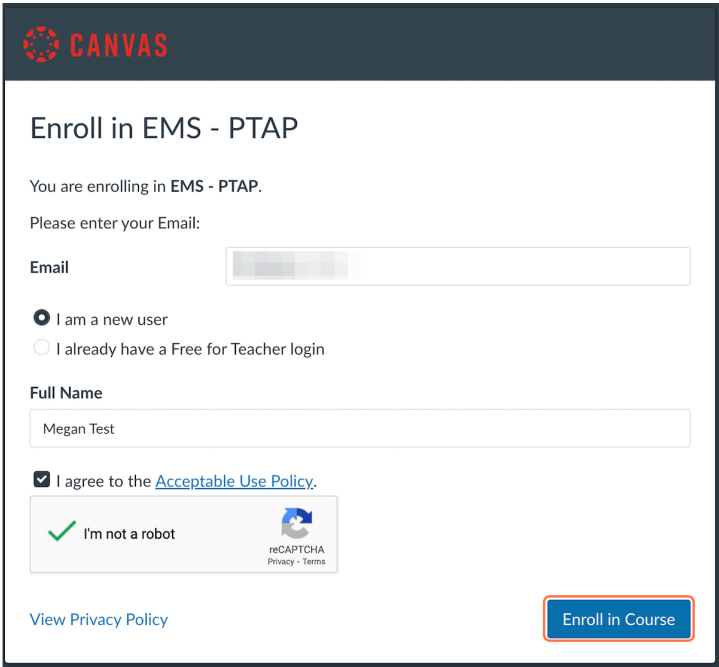
Click on I'm not a robot. If the reCaptcha does not show it will not allow you to move forward. We have tested this on safari and google chrome, you may need to refresh your page or utilize a different browser.



The screenshot shows the same Canvas 'Enroll in EMS - PTAP' form as in Step 4. The 'I'm not a robot' checkbox is now checked, and the reCAPTCHA widget is visible. The 'Enroll in Course' button is still present at the bottom right.

## STEP 6


### Click on Enroll in Course



The image shows a web form titled "Enroll in EMS - PTAP" on the Canvas LMS interface. The form is set against a dark blue header with the Canvas logo. The main content area is white. The form includes the following elements: a title "Enroll in EMS - PTAP", a message "You are enrolling in EMS - PTAP.", a prompt "Please enter your Email:", an email input field, two radio buttons for "I am a new user" (selected) and "I already have a Free for Teacher login", a "Full Name" input field containing "Megan Test", a checked checkbox for "I agree to the Acceptable Use Policy.", a reCAPTCHA widget with a green checkmark and the text "I'm not a robot", a link for "View Privacy Policy", and a blue button labeled "Enroll in Course" which is highlighted with a red border.

## STEP 7

### Click on Go to the Course



The image shows the "Enroll in EMS - PTAP" confirmation page on the Canvas LMS interface. On the left is a dark blue sidebar with icons for "Account" and "Enroll in Course". The main content area is white and displays the title "Enroll in EMS - PTAP" and the message "You have successfully enrolled in EMS - PTAP.". At the bottom right, there are two buttons: "Go to your Dashboard" and "Go to the Course", with the latter highlighted by a red border.

## STEP 8

**Please read the notice in full. You can navigate to the modules by either clicking on the Modules in the left menu or you can click on the blue button below circled in orange below.**

EMS - PTAP

### Important Notice for EMS Preceptors Enrolled in Preceptor Training for Accredited Programs (PTAP)

**Attention Hospital Preceptors:** If you are a Hospital preceptor, please exit this program now. Hospital preceptors should complete the PTAP for Hospital Preceptors.

EMS preceptors, please proceed with the following instructions to successfully complete the PTAP:

1. Click on the image below or navigate to the "Modules" section on the left.
2. Complete the four modules in sequential order. You must achieve a 100% score on the quizzes at the end of each module. The first three quizzes contain two questions each, and the final one has only one question.
3. Provide your demographic information at the end to receive your certificate.
  1. We require this information as this program does not generate certificates automatically.
4. Download the certificate of completion for your records.
  1. A copy will also be sent to the email address you provided.

If you encounter any difficulties, please email [Megan Middleton](#).



## STEP 9

**There are four total modules with a video and a quiz in each one. You must view the video and complete the quiz to move forward.**

EMS\_PTAP > Modules

Home  
Modules  
Grades  
Syllabus

Collapse All

Module One

Complete All Items

Please watch the video and complete the quiz. You must answer all questions correctly to proceed.

Video One

View

Module 1 Quiz

100 pts | Score at least 100.0

Module Two

Prerequisites: Module One Complete All Items

Please watch the video and complete the quiz. You must answer all questions correctly to proceed.

Video Two

View

Module 2 Quiz

100 pts | Score at least 100.0

Module Three

Prerequisites: Module Two Complete All Items

Please watch the video and complete the quiz. You must answer all questions correctly to proceed.

Video Three

View

## STEP 10

Once the four modules are complete you will then enter in your information to generate the certificate which will be emailed to you.